


*Annual Town Report
Errol Town Report
Year Ending December 31, 2016*



*Annual Errol School District Report
Fiscal Year Ending June 30, 2016*



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Town Officials

<i>Office</i>	<i>Name</i>	<i>Term Expires</i>
Selectmen	Larry S. Enman	2017
	Marc G. Poulin	2018
	Tod A. Lemieux	2019
Financial Administrator	Cheryl L. Lord	Hired
Assistant	Vacant	Appointed
Administrative Assistant	Dorothy A. Kurtz	Hired
Assistant	Vacant	Appointed
Town Clerk	Yvette Bilodeau	2018
Deputy Town Clerk	Louise Bergeron	Appointed
Tax Collector	Terri Ruel	2019
Deputy Tax Collector	Yvette Bilodeau	Appointed
Treasurer	Jacqueline Y. Rousseau	2017
Deputy Treasurer	Nancy Bourassa	Appointed
Trustee of the Trust Funds	Clifford E. Lane Jr.	2017
	Keith D. Kidder	2018
	Scott Rineer	2019
Health Officer	Larry S. Enman	Appointed
Cemetery Commissioner	Robert Ouellet	2017
	Paula Gagnon	2018
	Robert Lord	2019
Water Operator	Pierre F. Rousseau	Hired

Town Official

<i>Office</i>	<i>Name</i>	<i>Term Expires</i>
Emergency Management Director	Irving "Chip" Joseph	Appointed
Assistant Emergency Management Director	Eric Ward	Appointed
Fire Chief	Carlton Eames	Elected by Firefighters
Moderator	Leslie Swanson	2018
Supervisor of the Checklist	Paula Gagnon	2018
	Kathy Thebault	2020
	Cheryl L. Lord	2022
Co-Librarian	C. Patricia Calder	Hired
Co-Librarian	Carol Hall	Hired
Library Trustees	Ella Logan	2017
	Kathy Thebault	2018
	Leslie S. Swanson	2019
Planning Board	Richard Nadig "Chairman"	2017
	Irving "Chip" Joseph	2018
	Keith D. Kidder	2019
	Larry S. Enman - Selectmen	Alternate Appointed
	Vacant	2017
	Vacant	2018
Zoning Board of Adjustment	David L. Blanchette	2017
	Keith D. Kidder	2018
	Jonathan Lane	2019

Town of Errol
New Hampshire
Warrant and Budget
2017

To the inhabitants of the town of Errol in the County of Coos in the state of New Hampshire qualified to vote in town affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

Date: March 14, 2017 Voting for Town Officers
Time: 3:00-7:00 pm
Location: Errol Town 33 Main Street
Details:

Date: March 18, 2017 Annual Town Meeting
Time: 10:00 am
Location: Errol Town Hall 33 Main Street

Article 01: General Government

To see if the Town will vote to raise and appropriate the sum of **\$221,140.00** for General Government.
(Recommended by the Board of Selectmen)

Executive	\$ 67,445.00
Election & Registration	12,600.00
Financial Administration	50,890.00
Revaluation of Property	29,000.00
Legal Expenses	13,000.00
Planning & Zoning	1,780.00
Town Hall	33,960.00
Cemetery	2,465.00
Insurance	10,000.00

	\$ 221,140.00

☐ Yes ☐ No

Article 02: Public Safety

To see if the town will vote to raise and appropriate the sum of **\$57,035.00** for general Public Safety.
(Recommended by the Board of Selectmen)

Errol Rescue	\$ 10,000.00
Fire Department	35,035.00
Police Department	2,500.00
Emergency Management	4,500.00
Colebrook Dispatch	5,000.00

	\$ 57,035.00

☐ Yes ☐ No

Article 03: Highways & Streets

To see if the town will vote to raise and appropriate the sum of **\$13,590.00** for Highways, Streets and Bridges. (Recommended by the Board of Selectmen)

Akers Pond Association	\$ 4,790.00
Street Lighting	4,800.00
Sidewalk Maintenance	4,000.00

	\$ 13,590.00

☐ Yes ☐ No

Article 04: Misc Depts

To see if the town will vote to raise and appropriate the sum of **\$97,006.00** for the balance of the budget in Miscellaneous Departments. (Recommended by the Board of Selectmen)

Transfer Station	\$ 63,050.00
Welfare	3,000.00
Parks & Recreation	2,500.00
Debt/Service Fire Barn	28,456.00

	\$ 97,006.00

☐ Yes ☐ No

Article 05: Water and Sewer

To see if the town will vote to raise and appropriate the sum of **\$53,366.00** for the Water and Sewer Departments. (Recommended by the Board of Selectmen)

Water Department	\$ 43,866.00
Sewer Department	9,500.00

	\$ 53,366.00

☐ Yes ☐ No

Article 06: Health

To see if the town will vote to raise and appropriate the sum of **\$4,909.00** for the support for outside services. (Recommended by the Board of Selectmen)

UCVH	\$ 800.00
Northern Human Serv/Mental Health	350.00
Northwoods HomeHealth Hosp	2,000.00
Tri-County Cap	650.00
Red Cross	159.00
CASA	500.00
Tri-County Transit	200.00
Tri-County Cap Shelter	250.00

	\$ 4,909.00

☐ Yes ☐ No

Article 07: Library Trustees

To see if the town will vote to raise and appropriate the sum of **\$19,910.00** for the Library Trustees. \$1,000 to come from library revenues, \$18,910 to come from general taxation. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 08: 4th of July

To see if the town will vote to raise and appropriate the sum of **\$7,500.00** for the 4th of July Celebration. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 09: Forest Appropriation

To see if the town will vote to raise and appropriate the sum of **\$321,003.00** for the Forest Commission for payment of the land purchase note and payment of management of the land, said money to come from the Town Forest Maintenance Fund. No taxes will be raised from this article. (Recommended by the Board of Selectmen)

2017 Mortgage Payment	\$ 72,803.00
Professional Memberships	500.00
Office Expense	200.00
Land/Timber Management	3,000.00
Road Maintenance	8,000.00
Legal Expense	5,000.00
Miscellaneous	3,000.00
Timber Harvesting	
Prep	10,500.00
Logging	200,000.00
Management	18,000.00

	\$ 321,003.00

☐ Yes ☐ No

Article 10: Water Capital Reserve Fund

To see if the town will vote to raise and appropriate the sum of **\$5,000.00** to be added to the Water Capital Reserve Fund previously established with this amount coming from the Unassigned Fund Balance on hand December 31, 2016. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 11: Sewer Capital Reserve Fund

To see if the town will vote to raise and appropriate the sum of **\$5,000.00** to be added to the Sewer Capital Reserve Fund previously established, with this amount coming from the Unassigned Fund Balance on hand December 31, 2016. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 12: Paint Town Boundaries

To see if the town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Town Boundaries Capital Reserve Fund previously established, with this amount coming from the Unassigned Fund Balance on hand December 31, 2016. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 13: Reappraisal

To see if the Town will vote to raise and appropriate the sum of \$8,000.00 to be added to the Reappraisal Capital Reserve Fund previously established. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 14: Fire Building

To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Fire Station Building Capital Reserve Fund previously established, with this amount coming from the Unassigned Fund Balance on hand December 31, 2016. This amount represents an unexpended amount from the Fire Department Budget that lapsed at the end of 2016. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 15: Fire Truck

To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Fire Truck Capital Reserve Fund previously established, with this amount coming from the Unassigned Fund Balance on hand December 31, 2016. This amount represents an unexpended amount from the Fire Department Budget that lapsed at the end of 2016. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 16: Library Building

To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Library Expansion Capital Reserve Fund previously established, with this amount coming from the Unassigned Library Fund Balance on hand December 31, 2016. This amount represents an unexpended amount from the Library budget that lapsed at the end of 2016. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 17: Discontinue Police Cruiser and Ambulance Capital R

To see if the town will vote to discontinue the following Capital Reserve Funds: Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Police Cruiser Capital Reserve Fund, established September 28, 1998 - \$1,005.00
Ambulance Fund, established December 31, 1997 - \$707.00

☐ Yes ☐ No

Article 18: Change State Election Polling Hours

Polling hours in the town of Errol are now 8:00 am to 7:00 pm. Shall we place a question on the state election ballot to change polling hours so that polls shall open at 11:00 am and close at 7:00 pm for all regular state elections beginning 2020. (Recommended by the Board of Selectmen)

☐ Yes ☐ No

Article 19: Other Business

To transact any other business that may legally come before this meeting.

☐ Yes

☐ No

Given under our hands, February 9, 2017

We certify and attest that on or before 2/17/17, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Errol Town Hall, Errol General Store and the Errol Post Office and delivered the original to the Errol Town Officials.

Printed Name	Position	Signature
Marc G. Poulin	Selectman, Chair	
Tod A. Lemieux	Selectman	<i>Tod A. Lemieux</i>
Larry S. Enman	Selectman	<i>Larry S. Enman</i>

B U D G E T W O R K S H E E T - R E V E N U E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017R

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
TAXES - ALL TYPES				
01-3110.01	Current Yr Property Taxes	0.00	183500.52	0.00
01-3110.02	Current Yr. Overpayments	0.00	0.00	0.00
01-3110.13	2013 Credit Memo	0.00	0.00	0.00
01-3120.01	Current Use Change Penalty	7228.00	7978.00	0.00
01-3120.02	CURRENT USE INTEREST	0.00	0.00	0.00
01-3185.01	Timber Yield Tax	20315.00	20314.95	10000.00
01-3186.01	Payment in Lieu of Taxes	0.00	0.00	0.00
01-3186.02	UMBAGOG REFUGE	23960.00	23960.00	15000.00
01-3186.03	Trans from Fed Gov	0.00	0.00	0.00
TOTAL TAXES - ALL TYPES		51503.00	235753.47	25000.00
INTEREST ON TAXES				
01-3190.01	Interest on Property Tax	5000.00	7855.47	5000.00
01-3190.02	Tax Sale Cost	0.00	274.00	0.00
01-3190.03	Yield Tax Interest	0.00	0.00	0.00
01-3190.04	Inventory Penalties	0.00	0.00	0.00
01-3190.05	EXCAVATION TAX	83.00	83.60	75.00
01-3190.06	EXCAVATION TAX INT	0.00	0.00	0.00
01-3190.92	Redemption Charges	0.00	0.00	0.00
01-3190.93	Redemption Interest	0.00	0.00	0.00
01-3190.94	Misc	0.00	68.00	0.00
TOTAL INTEREST ON TAXES		5083.00	8281.07	5075.00
BUSINESS LICENSES				
01-3210.10	Business License & Permits	0.00	0.00	0.00
01-3210.40	UCC Filings & Certificates	135.00	435.00	50.00
01-3210.50	Federal/State Tax Liens	0.00	0.00	0.00
TOTAL BUSINESS LICENSES		135.00	435.00	50.00
MOTOR VEHICLE TAX				
01-3220.10	Motor Vehicle Tax	94900.00	119101.83	80000.00
01-3220.11	Motor Vehicle Titles	100.00	228.00	0.00
01-3220.12	Motor Vehicle Agent Fees	0.00	0.00	0.00

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Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017R

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
TOTAL MOTOR VEHICLE TAX		95000.00	119329.83	80000.00

OTHER LICENSES

01-3290.10	Dog Licenses	218.00	232.00	200.00
01-3290.30	Marriage Licenses	0.00	7.00	0.00
01-3290.31	Misc	1000.00	1029.00	0.00
01-3290.50	Birth & Death Certificates	300.00	317.00	0.00
01-3290.90	Other Licenses & Permits	0.00	0.00	0.00
TOTAL OTHER LICENSES		1518.00	1585.00	200.00

REVENUE FROM OTHER GOVERNMENTS

01-3311.10	FED-HUD(FLOOD) REV SHARE	0.00	0.00	0.00
01-3311.11	Federal Grants	0.00	0.00	0.00
01-3351.10	NH - Shared Rev. Block Grant	4844.00	0.00	0.00
01-3353.10	Highway Block Grant	0.00	4843.99	4844.00
01-3356.09	Perm/Patrol State	0.00	0.00	0.00
01-3356.10	State/Federal Forest Reimburse	411.00	410.92	250.00
01-3356.11	NH REC GRANT	0.00	0.00	0.00
01-3356.14	MISC STATE GRANTS	0.00	0.00	0.00
01-3359.11	Rooms and Meals Tax	14996.00	14995.75	14996.00
TOTAL REVENUE FROM OTHER GOVERNMENTS		20251.00	20250.66	20090.00

PLANNING BOARD

01-3401.20	Planning Board Application Fee	0.00	0.00	0.00
01-3401.22	Planning Board Miscellaneous	0.00	0.00	0.00
01-3401.26	Planning Board Recording Fees	0.00	0.00	0.00
01-3401.28	Planning Board Advertising	0.00	0.00	0.00
01-3401.29	Planning Board Postage	0.00	0.00	0.00
TOTAL PLANNING BOARD		0.00	0.00	0.00

ZBA REVENUES

01-3401.30	ZBA Application Fees	0.00	0.00	0.00
01-3401.31	ZBA Advertising	0.00	0.00	0.00
01-3401.32	ZBA Postage	0.00	0.00	0.00

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Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017R

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
*****		*****		
	TOTAL ZBA REVENUES	0.00	0.00	0.00
POLICE DEPARTMENT				

01-3401.40	Police Report Copies	0.00	0.00	0.00
01-3401.41	Police Miscellaneous	0.00	0.00	0.00
01-3401.42	Police Special Details - Other	0.00	0.00	0.00
01-3401.43	Police Pistol Permits	100.00	180.00	100.00
*****		*****		
	TOTAL POLICE DEPARTMENT	100.00	180.00	100.00
FIRE/RESCUE REVENUES				

01-3401.50	Fire Report Copies	50.00	100.00	0.00
01-3401.51	Fire Miscellaneous	200.00	1304.63	0.00
01-3401.52	AM Ambulance Charges	0.00	0.00	0.00
*****		*****		
	TOTAL FIRE/RESCUE REVENUES	250.00	1404.63	0.00
TRANSFER STATION REVENUES				

01-3404.10	Dump Permits/Stickers	0.00	0.00	0.00
01-3404.20	Transfer Station Miscellaneous	322.00	322.00	200.00
*****		*****		
	TOTAL TRANSFER STATION REVENUES	322.00	322.00	200.00
TOWN PROPERTY/FINES				

01-3501.10	Sale of Property	305.00	300.00	0.00
01-3502.10	Interest on Investments	60.00	180.03	100.00
01-3503.10	Rent of Property	250.00	250.00	250.00
*****		*****		
	TOTAL TOWN PROPERTY/FINES	615.00	730.03	350.00
INSURANCE REVENUES				

01-3506.10	Worker's Compensation	0.00	0.00	0.00
01-3506.20	Property & Liability	0.00	0.00	0.00
01-3506.21	Insurance Claims	0.00	0.00	0.00
01-3506.30	Other Insurance Refunds	0.00	0.00	0.00
01-3506.31	Refunds/Reimbursements	0.00	0.00	0.00

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Fund: GENERAL FUND - 01-2017R

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
=====				
	TOTAL INSURANCE REVENUES	0.00	0.00	0.00

OTHER MISC REVENUES				

01-3509.09	REGISTRY FEES	0.00	0.00	0.00
01-3509.10	Other Misc Revenue	0.00	312.00	0.00
01-3509.11	Lien Sale Premium	0.00	0.00	0.00
01-3509.12	School Lot Timber Harvest	0.00	0.00	0.00
01-3509.13	TOWN LOT TIMBER HARVEST	0.00	0.00	0.00
01-3509.14	TOWN FOREST	0.00	0.00	0.00
01-3509.16	Donations	0.00	0.00	0.00
01-3509.20	Coos County Reimbursements	20718.00	13772.13	21017.00
01-3912.10	Transfer from special revenue	0.00	0.00	0.00
01-3914.09	LIBRARY SURPLUS	0.00	0.00	0.00
01-3914.10	Transfer from Radio Comm	0.00	0.00	0.00
01-3914.11	Transfer from Forest Fund	0.00	0.00	0.00
01-3915.01	Transfers from Capital Reserve	11750.00	0.00	0.00
01-3934.01	Proceeds from long-term debt	0.00	0.00	0.00

	TOTAL OTHER MISC REVENUES	32468.00	14084.13	21017.00

	TOTAL BUDGET TOTAL	207245.00	402355.82	152082.00

B U D G E T W O R K S H E E T - R E V E N U E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: WATER FUND - 02-2017R

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
02-3402.05	WATER FEASIBILITY GRANT	0.00	0.00	0.00
02-3402.10	Water Supply System Charges	23970.00	23197.51	43866.00
02-3402.20	WATER DEPT INTEREST	0.00	207.74	0.00
TOTAL BUDGET TOTAL		23970.00	23405.25	43866.00

Fund: SEWER FUND - 03-2017R

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
03-3403.10	Sewer User Charges	9500.00	11032.80	9500.00
03-3403.20	SEWER DEPT INTEREST	0.00	59.81	0.00
OTHER MISC REVENUES				
03-3509.10	OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00
TOTAL OTHER MISC REVENUES		9500.00	11092.61	9500.00
TOTAL BUDGET TOTAL		9500.00	11092.61	9500.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

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Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
GENERAL GOVERNMENT				
EXECUTIVE				
BOARD OF SELECTMEN				
01-4130.10-130	Selectmen Salaries	9500.00	9500.00	9500.00
01-4130.10-225	EX FICA/Medicare	730.00	726.80	730.00
01-4130.10-341	Selectmen Telephone	3000.00	2570.28	3000.00
01-4130.10-390	Selectmen Professional Service	6000.00	4323.00	6000.00
01-4130.10-530	Selectmen Advertising	500.00	458.54	500.00
01-4130.10-560	Selectmen Dues & Subscriptions	1700.00	1552.42	1700.00
01-4130.10-620	Selectmen Office Supplies	2500.00	2170.96	2500.00
01-4130.10-625	Selectmen Postage	700.00	480.52	600.00
01-4130.10-670	Selectmen Reference Material	100.00	0.00	100.00
01-4130.10-690	Trustees Expense	250.00	253.80	250.00
01-4130.10-691	MISC PENALTY&INT	200.00	0.00	200.00
01-4130.10-740	Selectmen Equip.& Maintenance	2000.00	285.75	5000.00
01-4130.10-810	Selectmen Conventions	100.00	0.00	100.00
01-4130.10-830	Selectmen Office Expense	500.00	0.00	500.00
01-4130.10-831	Selectmen Mileage	250.00	150.14	250.00
01-4130.10-832	EOP 2014	0.00	0.00	0.00
TOTAL BOARD OF SELECTMEN		28030.00	22472.21	30930.00
TOWN ADMINISTRATION				
01-4130.20-110	Admin. Financial Salary	16400.00	15337.00	16400.00
01-4130.20-111	Admin. Asst. Salary	15400.00	15755.17	15400.00
01-4130.20-225	Administrative Medicare	2450.00	2378.66	2450.00
01-4130.20-240	Admin. Training and Seminars	200.00	0.00	200.00
01-4130.20-820	Administrative Mileage	200.00	0.00	200.00
TOTAL TOWN ADMINISTRATION		34650.00	33470.83	34650.00
TOWN MEETING				
01-4130.30-130	MTG - Moderators Salary	250.00	250.00	150.00
01-4130.30-225	MTG - FICA/Medicare	25.00	19.14	15.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
01-4130.30-550	MTG Town Report Printing	1200.00	1018.00	1200.00
01-4130.30-690	MTG Miscellaneous	500.00	171.50	500.00
TOTAL TOWN MEETING		1975.00	1458.64	1865.00
TOTAL EXECUTIVE		64655.00	57401.68	67445.00

ELECTION & REGISTRATION

TOWN CLERK

01-4140.10-130	Town Clerk Salary	6500.00	6500.00	6500.00
01-4140.10-131	Town Clerk Dep. Salary	1500.00	1586.25	2000.00
01-4140.10-225	Town Clerk FICA/Medicare	620.00	618.55	675.00
01-4140.10-560	Town Clerk Dues & Subscription	100.00	0.00	100.00
01-4140.10-620	Town Clerk Office Supplis	200.00	367.15	200.00
01-4140.10-625	Town Clerk Postage	100.00	89.56	100.00
01-4140.10-670	Town Clerk Reference Materials	200.00	0.00	0.00
01-4140.10-740	Town Clerk Equipment	500.00	0.00	500.00
01-4140.10-810	Town Clerk Conventions	500.00	473.56	500.00
01-4140.10-811	Town Clerk Refunds / State Pmt	0.00	0.00	0.00
01-4140.10-820	Town Clerk Mileage	500.00	298.08	500.00
01-4140.10-821	Clerk/Deputy Training	200.00	0.00	300.00
01-4140.10-822	TC Advertising	300.00	560.00	300.00
TOTAL TOWN CLERK		11220.00	10493.15	11675.00

VOTER REGISTRATION

01-4140.20-130	Election - Supervisors Salary	2700.00	2778.66	350.00
01-4140.20-530	Election Advertising	275.00	162.75	150.00
01-4140.20-531	Mileage & Meetings	200.00	227.23	200.00
01-4140.20-532	Election Postage	25.00	6.45	25.00
01-4140.20-690	Election Meals & Services	850.00	822.56	200.00
TOTAL VOTER REGISTRATION		4050.00	3997.65	925.00
TOTAL ELECTION & REGISTRATION		15270.00	14490.80	12600.00

FINANCIAL ADMINISTRATION

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
ACCOUNTING & AUDITING				
01-4150.20-301	Auditors	16200.00	16200.00	18250.00
01-4150.30-312	Assessing Services	6500.00	6067.50	6500.00
TOTAL ACCOUNTING & AUDITING		22700.00	22267.50	24750.00
TAX COLLECTION				
01-4150.40-130	Tax Collector Salary	6500.00	6500.00	6500.00
01-4150.40-131	Tax Collector Deputy Salary	300.00	0.00	300.00
01-4150.40-191	Registry Fees	150.00	122.47	150.00
01-4150.40-225	Tax Collector FICA/Medicare	525.00	497.24	525.00
01-4150.40-560	Tax Dues & Subscriptions	25.00	20.00	25.00
01-4150.40-620	Tax Collector Office Supplies	800.00	220.37	1200.00
01-4150.40-625	Tax Collector Postage	1200.00	1102.60	1500.00
01-4150.40-670	Tax Collector Reference Materi	0.00	0.00	0.00
01-4150.40-810	Tax Collector Conventions	0.00	0.00	0.00
TOTAL TAX COLLECTION		9500.00	8462.68	10200.00
TREASURY				
01-4150.50-130	Treasurer Salary	3000.00	3000.00	3000.00
01-4150.50-131	Treasurer Deputy Salary	100.00	22.50	230.00
01-4150.50-225	Treasurer FICA/Medicare	250.00	231.29	250.00
01-4150.50-620	Treasurer Office Supplies	50.00	3.88	10.00
01-4150.50-820	Treasurer Mileage	1350.00	1521.52	1450.00
TOTAL TREASURY		4750.00	4779.19	4940.00
DATA PROCESSING				
01-4150.60-330	DP Software Support	9000.00	9692.95	9000.00
01-4150.60-342	DP Software Upgrades	1000.00	0.00	1000.00
01-4150.60-740	DP Hardware Upgrades	1000.00	0.00	1000.00
TOTAL DATA PROCESSING		11000.00	9692.95	11000.00
TOTAL FINANCIAL ADMINISTRATION		47950.00	45202.32	50890.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
REVALUATION OF PROPERTY				
01-4152.10-390	AS Contract Appraiser	23500.00	23500.00	26500.00
01-4152.10-391	Utility Appraisal	2500.00	1430.67	2500.00
TOTAL REVALUATION OF PROPERTY		26000.00	24930.67	29000.00
LEGAL EXPENSE				
01-4153.10-320	LE Town Attorney	8000.00	2515.92	8000.00
01-4153.10-690	LE Other Legal Expenses	5000.00	740.00	5000.00
TOTAL LEGAL EXPENSE		13000.00	3255.92	13000.00
PLANNING & ZONING				
PLANNING BOARD				
01-4191.10-225	Fica \ Medi Planning	80.00	4.59	80.00
01-4191.10-310	PB Engineering Reviews	0.00	0.00	0.00
01-4191.10-530	Planning Board Advertising	200.00	50.00	200.00
01-4191.10-620	Planning Board Office Supplies	200.00	0.00	200.00
01-4191.10-625	Planning Board Postage	200.00	0.00	200.00
01-4191.10-690	Planning Board Miscellaneous	100.00	0.00	100.00
01-4191.10-740	Planning Board Equipment	0.00	0.00	0.00
01-4191.10-820	Planning Board Mileage	0.00	0.00	0.00
01-4191.10-821	Planning Board Clerical	1000.00	60.00	1000.00
TOTAL PLANNING BOARD		1780.00	114.59	1780.00
ZONING BOARD				
01-4191.30-610	ZBA General Supplies	0.00	0.00	0.00
01-4191.30-625	ZBA Postage	0.00	0.00	0.00
TOTAL ZONING BOARD		0.00	0.00	0.00
TOTAL PLANNING & ZONING		1780.00	114.59	1780.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
GENERAL GOVERNMENT BUILDINGS				
01-4194.10-110	Town Hall Janitor Salary	7020.00	7035.00	7020.00
01-4194.10-225	Town Hall FICA/Medicare	540.00	538.31	540.00
01-4194.10-409	Town Hall School Electricity	400.00	369.95	400.00
01-4194.10-410	Town Hall Electricity	3000.00	3116.83	3500.00
01-4194.10-411	Town Hall Heating Oil	10000.00	3582.41	10000.00
01-4194.10-430	Town Hall Repairs&Maintenance	7500.00	6686.83	7500.00
01-4194.10-610	Town Hall Supplies	500.00	210.17	500.00
01-4194.10-710	TownHall Improvement to Ground	3000.00	725.47	3000.00
01-4194.10-720	TownHall Improvement to Bldgs.	0.00	0.00	1500.00
TOTAL GENERAL GOVERNMENT BUILDINGS		31960.00	22264.97	33960.00

CEMETERIES

01-4195.10-120	Cemetery Labor	700.00	488.00	700.00
01-4195.10-225	Cemetery FICA/Medicare	0.00	0.00	0.00
01-4195.10-430	Cemetery Maintenance Grounds	350.00	0.00	350.00
01-4195.10-610	Cemetery Supplies	715.00	25.70	715.00
01-4195.10-740	Cemetery Equipment	500.00	381.26	500.00
01-4195.10-741	Akers Cemetery	200.00	0.00	200.00
TOTAL CEMETERIES		2465.00	894.96	2465.00

INSURANCE NOT OTHERWISE ALLOCATED

01-4196.10-520	IN Property & Liability	10000.00	5324.00	10000.00
TOTAL INSURANCE NOT OTHERWISE ALLOCATED		10000.00	5324.00	10000.00
TOTAL GENERAL GOVERNMENT		213080.00	173879.91	221140.00

PUBLIC SAFETY

POLICE DEPARTMENT

01-4210.10-190	Police Court Pay	0.00	0.00	0.00
01-4210.10-440	Police Outside Service	2500.00	0.00	2500.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
*****		*****		
	TOTAL POLICE DEPARTMENT	2500.00	0.00	2500.00
AMBULANCE				

01-4215.20-190	Errol Rescue Squad	10000.00	10000.00	10000.00
*****		*****		
	TOTAL AMBULANCE	10000.00	10000.00	10000.00
FIRE DEPARTMENT				

01-4220.10-111	Fire Warden	1000.00	3077.19	1500.00
01-4220.10-120	Fire Salaries - P/T	0.00	0.00	0.00
01-4220.10-121	Fire Station Janitor	0.00	349.00	650.00
01-4220.10-225	Fire FICA/Medicare	0.00	26.67	55.00
01-4220.10-341	Fire Telephone	750.00	466.17	500.00
01-4220.10-410	Fire Electricity	3100.00	4486.14	5280.00
01-4220.10-411	Fire Heating Fuel - LP Gas	7500.00	4830.94	6000.00
01-4220.10-430	Fire Equipment Maintenance	2500.00	1537.50	3500.00
01-4220.10-610	Fire Supplies	2500.00	3670.50	9200.00
01-4220.10-635	Fire Vehicle Fuel	500.00	100.18	500.00
01-4220.10-740	Fire Equipment	5000.00	3213.44	3350.00
01-4220.10-741	Fire Furnace	1500.00	819.26	1000.00
01-4220.10-830	Fire Expense	1000.00	923.32	1000.00
01-4220.10-840	Fire Dept.Build.Maint.&Repair	2500.00	1436.98	2500.00
*****		*****		
	TOTAL FIRE DEPARTMENT	27850.00	24937.29	35035.00
EMERGENCY MANAGEMENT				

01-4299.10-810	Emergency Management	4500.00	729.96	4500.00
01-4299.10-811	Colebrook Dispatch	5000.00	5000.00	5000.00
*****		*****		
	TOTAL EMERGENCY MANAGEMENT	9500.00	5729.96	9500.00
*****		*****		
	TOTAL PUBLIC SAFETY	49850.00	40667.25	57035.00

HIGHWAYS & STREETS

AKERS POND ASSOCIATION

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
01-4312.10-390	Akers Pond Road Association	4672.00	4341.00	4790.00
01-4312.10-391	AKERS PRIOR YEAR BALANCE	1304.00	1304.00	0.00
01-4312.10-900	Akers Pond Boat Ramp	0.00	0.00	0.00
TOTAL AKERS POND ASSOCIATION		5976.00	5645.00	4790.00
STREET LIGHTING				
01-4316.10-410	Street Lighting Electricity	4500.00	4569.00	4800.00
TOTAL STREET LIGHTING		4500.00	4569.00	4800.00
SIDEWALK				
01-4319.10-430	Sidewalk Maintenance	4000.00	1506.50	4000.00
TOTAL SIDEWALK		4000.00	1506.50	4000.00
TOTAL HIGHWAYS & STREETS		14476.00	11720.50	13590.00
SANITATION				
SOLID WASTE COLLECTION				
01-4323.10-110	TS Salaries P/T	6000.00	5250.00	6000.00
01-4323.10-111	TS ASST SALARY	6000.00	4055.25	6000.00
01-4323.10-225	TS FICA/Medicare	1000.00	712.13	1000.00
01-4323.10-341	TS Telephone	600.00	513.33	600.00
01-4323.10-410	TS Electricity	1800.00	1325.84	1800.00
01-4323.10-490	TS Maintenance & Repairs	9000.00	13697.06	9000.00
01-4323.10-560	TS waste District Dues	0.00	0.00	0.00
01-4323.10-610	TS Supplies	1000.00	332.40	1000.00
01-4323.10-820	TS Mileage & Meetings	750.00	697.78	750.00
01-4323.10-870	TS Solid Waste Disposal	20000.00	25034.27	20000.00
01-4323.10-871	TS Solid Waste Tipping Fees	11075.00	1500.20	9000.00
01-4323.10-872	TS Bulky Waste Const. Assess	328.00	0.00	800.00
01-4323.10-873	C&D Bulky Waste Fees	2000.00	0.00	2000.00
01-4323.10-874	POST CLOSURE FEES	2500.00	4487.86	5000.00
01-4323.10-875	TS Tires	100.00	104.60	100.00
TOTAL SOLID WASTE COLLECTION		62153.00	57710.72	63050.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
*****		-----		
	TOTAL SANITATION	62153.00	57710.72	63050.00
HEALTH				

01-4411.50-840	UCV Hospital	800.00	800.00	800.00
01-4411.50-841	North Human Serv-Mental Health	350.00	350.00	350.00
01-4411.50-842	Northwoods HomeHealthHosp	2000.00	2000.00	2000.00
01-4411.50-843	Tri-County Cap, Inc.	650.00	650.00	650.00
01-4411.50-845	Red Cross	159.00	159.00	159.00
01-4411.50-848	CASA	500.00	500.00	500.00
01-4411.50-849	Child Advocacy Center	291.00	291.00	0.00
01-4411.50-850	TriCountyTransit	200.00	200.00	200.00
01-4411.50-851	Tri County Cap Shelter	0.00	0.00	250.00
*****		-----		
	TOTAL HEALTH	4950.00	4950.00	4909.00
WELFARE				

01-4442.10-390	welfare	2000.00	3379.79	3000.00
*****		-----		
	TOTAL WELFARE	2000.00	3379.79	3000.00
CULTURE AND RECREATION				

PARKS AND RECREATION				

01-4520.10-900	REC Tennis/Basketball Court	1000.00	0.00	1000.00
01-4520.10-901	CHAMBER 4TH JULY	7500.00	7500.00	7500.00
01-4520.10-902	LAKE HOST PROGRAM	500.00	500.00	500.00
01-4520.10-903	Town Flowers	500.00	216.75	500.00
01-4520.10-904	Grist Mill Sign	500.00	0.00	500.00
*****		-----		
	TOTAL PARKS AND RECREATION	10000.00	8216.75	10000.00
LIBRARY				

01-4550.10-110	Librarian Salary	10296.00	9960.50	10296.00
01-4550.10-225	Librarian FICA/Medicare	789.00	762.58	789.00
01-4550.10-960	Library Trustees	8480.00	7480.00	8825.00

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
*****		*****		
	TOTAL LIBRARY	19565.00	18203.08	19910.00
OTHER CULTURE AND RECREATION				

01-4589.01-910	Heritage Commission	5000.00	5000.00	0.00
	TOTAL OTHER CULTURE AND RECREATION	5000.00	5000.00	0.00
	TOTAL CULTURE AND RECREATION	34565.00	31419.83	29910.00
DEBT SERVICE				

OTHER FINANCIAL USES				

01-4711.20-980	DS Debt Service - Principal	14000.00	24002.93	21502.00
01-4711.20-981	DS Debt Service - Interest	12456.00	2452.38	4954.00
01-4711.20-982	Temp credit	2000.00	589.68	2000.00
01-4711.20-983	Forest Loan Principle	0.00	0.00	0.00
01-4711.20-984	Forest Loan Interest	0.00	0.00	0.00
	TOTAL OTHER FINANCIAL USES	28456.00	27044.99	28456.00
	TOTAL DEBT SERVICE	28456.00	27044.99	28456.00
Grants				

01-4909.11-000	CAP OUTLAY-WELL PROJ	0.00	0.00	0.00
01-4909.12-000	REC GRANT	0.00	0.00	0.00
	TOTAL Grants	0.00	0.00	0.00
MISCELLANEOUS USES				

01-4912.10-940	Transfer to special reserve fd	156503.00	0.00	321003.00
01-4939.10-851	State of NH - Dog Licenses	0.00	0.00	0.00
01-4939.10-852	State of NH - Marriage License	0.00	0.00	0.00
01-4939.10-854	State of NH - Vital Records	0.00	0.00	0.00
01-4939.10-855	State of NH Ambulance Registra	0.00	0.00	0.00
01-4939.10-856	Radio Communication	0.00	0.00	0.00
01-4939.10-857	Paint Town Boundaries	0.00	0.00	0.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 01-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
TOTAL MISCELLANEOUS USES		156503.00	0.00	321003.00
Warrant Articles				
01-4950.00-001	Warrant Article Fire Building	1000.00	1000.00	1000.00
01-4950.00-002	Warrant Article Fire Truck	1000.00	1000.00	1000.00
01-4950.00-003	Warrant Article Library Buildi	1000.00	1000.00	1000.00
01-4950.00-005	Warrant Article Reapp Update	8000.00	8000.00	8000.00
01-4950.00-008	Emergency Mgt Cap Reserve	0.00	0.00	0.00
01-4950.00-011	Fire Truck Purchase	0.00	0.00	0.00
01-4950.00-012	Water Capital Reserve	5000.00	5000.00	5000.00
01-4950.00-013	Sewer Capital Reserve	5000.00	5000.00	5000.00
01-4950.00-014	Town Boundaries CR	5000.00	5000.00	5000.00
TOTAL Warrant Articles		26000.00	26000.00	26000.00
TOTAL BUDGET TOTAL		592033.00	376772.99	768093.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: WATER FUND - 02-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
WATER DISTRIBUTION AND TREATMENT				
WATER OPERATIONS				
02-4332.20-430	Water System Maintenance	8000.00	9789.12	8000.00
02-4332.20-440	Water System Lease	400.00	400.00	400.00
02-4332.30-111	WATER PAYROLL	6100.00	3830.00	6100.00
02-4332.30-190	Water Project Wages	0.00	749.04	0.00
02-4332.30-225	Water System Fica/Med	470.00	446.41	470.00
02-4332.30-390	Health - State, Lab, Water Tes	2000.00	1247.00	4000.00
02-4332.30-410	Water System Electricity	3700.00	3828.95	3700.00
02-4332.30-610	Water System Supplies	1500.00	401.41	1500.00
02-4332.30-740	Water System Equipment	500.00	238.20	500.00
02-4332.30-820	Water System Mileage & Expense	1200.00	1043.20	1200.00
02-4332.30-890	Water System Recertification	0.00	0.00	0.00
02-4332.30-891	Water Postage	100.00	100.22	100.00
TOTAL WATER OPERATIONS		23970.00	22073.55	25970.00
TOTAL WATER DISTRIBUTION AND TREATMENT		23970.00	22073.55	25970.00
DEBT SERVICE				
OTHER FINANCIAL USES				
02-4711.10-980	Water Debt Service Principal	0.00	0.00	11396.00
02-4711.10-981	Water Debt Service Interest	0.00	0.00	6500.00
TOTAL OTHER FINANCIAL USES		0.00	0.00	17896.00
TOTAL DEBT SERVICE		0.00	0.00	17896.00
TOTAL BUDGET TOTAL		23970.00	22073.55	43866.00

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-####.##-###

Level of Detail = Account Number; Level = 9

Fund: SEWER FUND - 03-2017E

Budget Year: January 2017 thru December 2017

Account Number	Account Name	2016 Budget (3)	2016 Actual (4)	2017 Requested (5)
=====				
SEWAGE COLLECTION AND DISPOSAL				

03-4326.14-391	Sewer Dept. Leachfield	0.00	0.00	0.00
03-4326.14-392	Sewer Dept. Feasibility Grant	0.00	0.00	0.00
03-4326.14-410	Sewer Dept. Electricity	1500.00	1112.26	1500.00
03-4326.14-430	Sewer Dept. Maintenance	8000.00	29951.15	8000.00
		-----	-----	-----
TOTAL	SEWAGE COLLECTION AND DISPOSAL	9500.00	31063.41	9500.00
MISCELLANEOUS USES				

03-4911.14-901	Transfer to Other Funds	0.00	0.00	0.00
		-----	-----	-----
TOTAL	MISCELLANEOUS USES	0.00	0.00	0.00
Transfers to Other Funds				

OTHER FINANCIAL USES				

03-4991.14-990	Depreciation Expense	0.00	0.00	0.00
		-----	-----	-----
TOTAL	OTHER FINANCIAL USES	0.00	0.00	0.00
		-----	-----	-----
TOTAL	Transfers to Other Funds	0.00	0.00	0.00
		-----	-----	-----
TOTAL	BUDGET TOTAL	9500.00	31063.41	9500.00

Town Of Errol

33 Main Street
P.O. Box 100
Errol, New Hampshire 03579-0100
603-482-3351 fax 603-482-3804
errolselectmen@gmail.com

Office Hours

Selectmen's Office

Office Hours

Monday thru Thursday 8:30 am to 1:30 pm
Closed Fridays

Town Clerk & Tax Collector

erroltownclerk@gmail.com

erroltaxcollector@gmail.com

Office Hours

Monday	9:00 am to 11:00 am	(Morning)
Tuesday	5:00 pm to 7:30 pm	(Evening)
Thursday	8:30 am to 11:00 am	(Morning)

Selectmen Meetings

First and Third - Mondays of the Month @ 6:00 pm

Planning Board Meetings

Second Mondays of the Month @ 7:00 pm

Errol Town Forest Commission Meetings

Second Tuesday of the Month @ 6:00 pm

Errol Heritage Commission Meetings

First Wednesday of the Month @ 6:00 pm

SUMMARY OF INVENTORY OF VALUATION

2016

Current Use Land.....	\$ 538,776
Residential Land.....	33,510,100
Commercial Land.....	1,369,000
Residential Buildings.....	33,861,070
Manufactured Housing.....	1,178,150
Commercial Buildings.....	4,034,460
Electric Company.....	2,591,800
Errol Hydro.....	6,174,000
Brookfield Power.....	<u>3,626,000</u>
Total Before Exemptions	\$ 86,883,356

Non-Taxable Land.....	8,276,001
Non-Taxable Buildings.....	<u>1,934,720</u>
Total	\$ 10,210,721

Elderly Exemptions	\$ -0-
Total Net Valuation After Exemptions	\$ 86,883,356

2016

Tax Rate

Municipal (Town)	\$ 2.15
School (Town)	3.09
School (State)	2.36
County	<u>4.36</u>
	\$ 11.96

Errol Water Department

Date: February 11, 2017

RE: Errol Water Department Report for 2016

The Errol Water Department in 2016 implemented and completed the first phase of the new water system. Phase 1 included a new pump station, new water line and service connections, upgraded meters to all users, put on line new well, built and brought on line new storage tanks all without disrupting traffic too much. Users now have adequate pressure, volume with a minimum of water leakage or loss.

We have money remaining for Phase 2 to be spent however not enough to complete the project. We plan on spending that this spring and get as much done as possible. We went over budget in Phase 1 and will need to apply for more funding, the plan is to request a new grant rather than increase the existing loan to complete the project. At issue with a new grant is that we will request it this year and hope to get it in 2018 to finish the project.

The original cost for the water project was for \$1.9 million with \$1.5 million in grants and a \$400,000 loan. Payments on the \$400,000 are in the amount of \$17,896.00 payable yearly in August for the next 28 years.

Below is a report of costs and reasons for over runs from Horizons Engineering to Rural Development. Mike Duffy is scheduled for Town Meeting to review and answer questions regarding the water project.

Errol Water System Improvements Project

This synopsis was prepared by Mike Duffy, Senior Engineer, of Horizons Engineering, Inc.

The Administrative Item had an Original Budget Amount of \$ 85,000 and a current Revised Budget Amount of \$ 123,400.

The Engineering Item had an Original Budget Amount of \$ 320,000 and a current Revised Budget Amount of \$ 315,127.

The Interim Financing Item had an Original Budget Amount of \$ 10,000 and a current Revised Budget Amount of \$ 6,362.

The Construction Item had an Original Budget Amount of \$ 1,347,000 and a current Revised Budget Amount of \$ 1,370,278.

The Contingency Item had an Original Budget Amount of \$ 138,000 and a current Revised Budget Amount of \$ 84,819.

In general terms, the Original Budget Amounts and the current Revised Budget Amounts are in balance.

Higher than estimated costs for the Administrative Item; Town Admin, Legal, Bond Council, Appraisals, Audits, and Easements all seemed to equally contribute to the need to provide approximately **\$ 38,400** in additional funds to this category of eligible project costs. Additionally, as detailed later, less water main and service replacement under the Construction Item has been accomplished than desired.

With respect to the Construction Item, two Contracts have been constructed:

Contract # 1 – Individual Water Meters and Meter Reading System reached Final Completion on 12/15/2016. The Final Contract Price was \$ 157,995. Our Opinion of Probable Cost identified a cost of \$ 77,750 for this Contract # 1 work.

The actual cost for Contract # 1 was higher than estimated for the following major reasons;

- Estimated 70 meters @ \$ 600 ea = \$ 42,000. Actual 72 meters @ \$700 ea - \$ 50,400. Increase of \$ 8,400.
- Estimate 5 meter pits @ 2,757 ea = \$ 13,750. Actual 18 meters pits @ \$3,000 ea = \$ 54,000. Increase of \$40,250.
- Reader and Software = \$ 15,000. Actual cost for Reader and Software = \$ 19,000. Increase of \$ 4,000.
- Provided 5 spare meters @ \$ 600 ea. Increase of \$ 3,000.
- Provided approximately \$ 24,600 in piping reconfiguration work inside structures to allow new meter/service installation.

Contract #1 was therefore approximately **\$ 80,250** over what was carried in the Opinion of Probable Cost.

We believe that the remote location of the project in Errol, the low number of meters needed, high percentage of seasonal and mobile homes requiring meter pits, and unanticipated need for significant piping reconfiguration inside structures contributed to the higher than estimated cost for this contract. Contract # 1 was fully funded with the Community Development Block Grant (CDBG) monies.

Contract #2 – Water Main, Pump Station and Storage Tank reached Substantial Completion on 12/14/2016. The project is presently shut down for winter conditions. The Current Contract Price (including final quantity adjustments) is \$ 1,212,282. The estimated versus actual costs for Contract #2 were approximately as follows:

- Water Main Replacement: Estimated 6,700 ft of pipe and 70 services replacement for approximately \$920,700. Actually (currently) replaced 4,230 ft of pipe and 23 services for approximately \$ 553,000. Decrease of \$ 367,700.
- Water Storage Tank: Estimated cost of \$ 99,000. Actual cost of \$ 160,000. Increase of \$ 61,000.
- New Well: Estimated cost of \$ 264,999. Actual cost of approximately \$ 455,500. Increase of \$ 191,500.

Therefore, it cost approximately **\$ 252,500** more to construct the Water Storage Tank and New Well than anticipated in the Opinion of Probable Cost. In order to fund the construction of the Water Storage Tank and New Well infrastructure, less Water Main Replacement has occurred than desired. During the design of Contract # 2 it was determined that the Water Storage Tank and the New Well (including pumping station) were the top priority items to be constructed. Water Main Replacement locations were next prioritized and the most deficient locations have been replaced. Approximately 1,300 ft of 6 inch piping and 20 services on the very west end of the water system have not been replaced as desired. This section of water main and service replacement, which had the lowest priority for replacement, was bid as a Contract #2 Additive Alternate. The low bid price for the Additive Alternate was \$ 211,150.

A number of items contributed to the unanticipated additional costs for the Water Storage Tank and New Well, including the following:

- Remote location of this project in Errol and multiple trades involved in the work. The estimated cost for Mobilization in the Opinion of Probable Cost for this project was \$ 25,000. The actual Bid Price for this item was \$ 174,000. This is a significant difference and it is unusually high for the overall cost of the work performed. While a portion of this amount is likely often put into other bid items, we believe it is also a reflection of the remote project location and the nature of multiple trades work performed (including Davis Bacon Wage Rates).
- At least one full construction season delay occurred with Contract #2. Delay of construction for Contract #2 is mostly attributed to the previous uncertainty of unrelated potential construction in Errol and the inability to obtain a New Hampshire Department of Transportation Trench Excavation Permit because of such (NHDOT would not review / approve plans).
- Reuse of the existing pump station structure was assumed in the Opinion of Probable Cost. During the Design it was determined that reuse of the existing building was not feasible as the building was too small to fit the new equipment, piping and electronics. Additionally, the New Hampshire Department of Transportation would not issue a Driveway Permit for the change in use of this structure. Site work cost needed to obtain the Driveway Permit were much higher than anticipated.

At present, the Town of Errol is planning to utilized the remaining \$ 85,000+/- for approved water main and services replacement. The Town would like to utilize Kingsbury Companies, under a future Contract #2 Change Order, to spend the remaining Rural Development (RD) Grant funds available in this current Project. The Town also desires to submit an new funding application to Rural Development to construct any desired water system improvements remaining after this Project is closed out.

The attached 11 x 17 sketch plan shows the location of water system improvements that are still desired to be completed. As noted, a portion of these desired improvements will be completed in the current Project.

OPINION OF PROBABLE PROJECT COST

Water System Improvements

Alternative IIIA - System Improvements without Fire Protection

New Storage Tank at Elevation 1400 at Well #4 Site, Hydropneumatic System for East Side

Town of Errol, New Hampshire

Prepared by Horizons Engineering, Inc.

Revised December 2013

<u>ITEM</u>	<u>UNITS</u>	<u>NO. UNITS</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
<i>Water Main Replacement</i>				
General Conditions & Mobilize	LS	1	\$25,000.00	\$25,000
6" Water Main	LF	6,700	\$65.00	\$435,500
6" Gate Valve	EA	8	\$1,200.00	\$9,600
Blowoff	EA	3	\$3,500.00	\$10,500
Service - Open Cut	EA	48	\$2,000.00	\$96,000
Service - Bored	EA	22	\$3,800.00	\$83,600
2" Bituminous Sidewalk	SY	1,700	\$50.00	\$85,000
3" Bituminous Pavement	TON	700	\$100.00	\$70,000
Jacked Road Crossing	LS	1	\$40,000.00	\$40,000
<i>Water Meters</i>	EA	70	\$600.00	\$42,000
Water Meter Expansion Tanks	EA	35	\$200.00	\$7,000
Water Meter Pits	EA	5	\$2,750.00	\$13,750
Water Meter Reader & Software	LS	1	\$15,000.00	\$15,000
Loam & Seed	SY	5,000	\$2.50	\$12,500
Surface Restoration	LS	1	\$10,000.00	\$10,000
Erosion Control	LS	1	\$5,000.00	\$5,000
Traffic Control	LS	1	\$8,000.00	\$8,000
Trench Ledge Removal	CY	200	\$150.00	\$30,000
			Subtotal	\$998,450
<i>35,000 Gal. Storage Tank</i>				
Clearing	AC	1	\$5,000.00	\$5,000
Water Storage Tank	EA	1	\$85,000.00	\$85,000
Tank Yard Piping	LS	1	\$7,500.00	\$7,500
Erosion Control	LS	1	\$1,500.00	\$1,500
			Subtotal	\$99,000
<i>New Well - East Side</i>				
Bedrock Well / Pump	EA	1	\$30,000.00	\$30,000
Pump Station Electrical	LS	1	\$30,000.00	\$25,000
Pump Station Mechanical	LS	1	\$15,000.00	\$15,000
Telemetry Equipment	LS	1	\$20,000.00	\$20,000
6" Water Main (to pump hse.)	LF	800	\$65.00	\$52,000
Electric Service	LF	800	\$30.00	\$24,000
Well/Tank Access Road	LF	800	\$75.00	\$60,000
Erosion Control	LS	1	\$3,000.00	\$3,000
Hydro System Pumps/Controls	LS	1	\$30,000.00	\$30,000
Abandon Existing Wells	LS	1	\$5,000.00	\$5,000
			Subtotal	\$264,000
Subtotal Construction Cost				\$1,361,000
10% Contingency				\$136,000
Total Construction Cost				\$1,497,000
Legal				\$15,000
Easements				\$20,000
Land				\$50,000
Hydrogeologic / Well Permitting				\$35,000
Grant Administration				\$25,000
Engineering				\$299,000
Total Project Cost				\$1,941,000
ROUNDED PROJECT COST				\$1,900,000

CONTRACT # 1

\$1 77,750

Revised

PROJECT BUDGET REPORT #14

PROJECT:

ERROL, NH - WATER SYSTEM IMPROVEMENTS PROJECT

DATE OF BUDGET REPORT:

December 14, 2016

TOWN OF ERROL SIGNATURE:

[Signature]

DATE: 1-3-17

RURAL DEVELOPMENT SIGNATURE:

[Signature]

DATE: 1/3/17

PREPARED BY HORIZONS ENGINEERING:

[Signature]

DATE: 1/3/17

ITEM DESCRIPTION	Original Budget	Revised Budget	Spent to Date	Requested This Month	Total Earned to Date	Balance to Finish	Funding Source RD	Funding Source CDBG
Admin								
Town Administration Miscellaneous	\$0.00	\$5,000.00	\$3,398.49	\$981.92	\$4,380.41	\$619.59	\$981.92	
Town Administration - Operator Time	\$0.00	\$5,000.00	\$3,020.00	\$430.00	\$3,450.00	\$1,550.00	\$430.00	
CDBG Administration	\$25,000.00	\$18,924.15	\$9,724.69	\$9,199.46	\$18,924.15	\$0.00		\$9,199.46
Legal	\$5,000.00	\$11,000.00	\$10,351.00		\$10,351.00	\$649.00		
Bond Council	\$5,000.00	\$11,000.00	\$11,000.00		\$11,000.00	\$0.00		
Appraisals	\$0.00	\$7,500.00	\$7,500.00		\$7,500.00	\$0.00		
Audit(s)	\$0.00	\$7,500.00	\$0.00		\$0.00	\$7,500.00		
Easements	\$0.00	\$10,000.00	\$9,750.00		\$9,750.00	\$250.00		
Land	\$50,000.00	\$47,489.70	\$47,489.70		\$47,489.70	\$0.00		
Total Admin	\$85,000.00	\$123,413.85	\$102,233.88	\$10,611.38	\$112,845.26	\$10,568.59		
Engineering								
Environmental Report	\$4,000.00	\$0.00	\$0.00		\$0.00	\$0.00		
Hydrogeologic / Well Permitting	\$35,000.00	\$0.00	\$0.00		\$0.00	\$0.00		
Preliminary Design	\$22,000.00	\$65,323.00	\$65,323.00		\$65,323.00	\$0.00		
Final Design	\$140,000.00	\$96,913.00	\$96,913.00		\$96,913.00	\$0.00		
Bidding Assistance	\$0.00	\$14,195.00	\$14,195.00		\$14,195.00	\$0.00		
Construction Services - Contract #1	\$8,750.00	\$8,750.00	\$7,891.00		\$7,891.00	\$859.00		
Construction Services - Contract #2	\$110,250.00	\$110,200.00	\$90,651.88	\$15,290.42	\$105,942.30	\$4,257.70	\$15,290.42	
Amendment #1 - Test Well and Access Road	\$0.00	\$19,746.00	\$19,746.00		\$19,746.00	\$0.00		
Total Engineering	\$320,000.00	\$315,127.00	\$294,719.88	\$15,290.42	\$310,010.30	\$5,116.70		
Interim Financing Interest	\$10,000.00	\$6,361.95	\$6,361.95		\$6,361.95	\$0.00		
Construction								
Equipment	\$75,000.00	\$0.00			\$0.00	\$0.00		
Demolition/Removal	\$32,000.00	\$0.00	\$0.00		\$0.00	\$0.00		
Contract #1 - Water Meters		\$157,995.75	\$118,370.00	\$39,625.75	\$157,995.75	\$0.00		\$39,625.75
Contract #2 - Water Main, Pump Station, & Tank	\$1,240,000.00	\$1,212,282.01	\$1,030,475.86	\$157,560.51	\$1,188,036.37	\$24,245.64	\$153,846.26	\$3,714.25
Contract #3 - Water Main (Village Area)								
Total Construction	\$1,347,000.00	\$1,370,277.76	\$1,148,845.86	\$197,186.26	\$1,346,032.12	\$24,245.64		
SubTotal All Items	\$1,762,000.00	\$1,815,180.56	\$1,552,161.57	\$223,088.06	\$1,775,249.63	\$39,930.93		
Contingency	\$138,000.00	\$84,819.44				\$84,819.44		
Total	\$1,900,000.00	\$1,900,000.00	\$1,552,161.57	\$223,088.06	\$1,775,249.63	\$124,750.37	\$170,548.60	\$52,539.46
FUNDING SOURCES								
Rural Development								
Loan	\$400,000.00	\$400,000.00	\$400,000.00		\$400,000.00	\$0.00		
Grant	\$1,000,000.00	\$1,000,000.00	\$704,701.03	\$170,548.60	\$875,249.63	\$124,750.37		
CDBG								
Admin Expenses (Donna Lane)	\$25,000.00	\$18,924.15	\$9,724.69	\$9,199.46	\$18,924.15	\$0.00		
Construction Expenses	\$475,000.00	\$481,075.85	\$437,735.85	\$43,340.00	\$481,075.85	\$0.00		
Total	\$1,900,000.00	\$1,900,000.00	\$1,552,161.57	\$223,088.06	\$1,775,249.63	\$124,750.37		

Report of the Sewer Department

Sewer Fees Uncollected as of January 1, 2016	\$ + 2,438.16
Sewer Fees Billed by Tax Collector 2016.....	\$ + 11,032.80
Total Billed	\$ + 13,470.96
Sewer Fees Collected through December 31, 2016.....	\$ - 8,698.95
Due as of January 1, 2017	\$ 4,772.01

The Sewer Bills are billed and collected by the Errol Tax Collector, Terri Ruel.

**Schedule of Town Property
DECEMBER 2016**

DESCRIPTION	VALUE
Town Hall, Land & Building	\$256,700
Furniture & Equipment	16,500
Library, Land & Building	94,040
Furniture & Equipment	5,000
Value of Books in Library	96,830
Police Department	
Cruiser	24,000
Equipment	5,000
Fire Department, Land & Building	326,690
Equipment	35,500
Water Supply Facilities	67,400
Sewer Plant	180,000
School, Land & Building	384,250
Equipment	68,000
Transfer Station, Land & Building	54,600
Equipment	20,000
Akers Pond Lot (U007-0036)	327,400
U001-0005 & 5A	16,400
U002-0002	52,500
U002-0003	52,700
U002-0004	53,500
U002-0005	47,300
U002-0006	33,400
U002-0008	31,900
U002-0012	19,200
U002-0018	26,700
U002-0019	26,600
U002-0020	26,600
U002-0022	26,600
U002-0023	26,600
U002-0027	33,700
U002-0029	50,000
U002-0031	13,200
U002-0033	6,500
U005-0003-0002	43,700
U006-0040	102,200
R003-0004	112,600
R003-0008	254,323
R011-0021	18,000
TOTAL TOWN PROPERTY	\$3,036,133

Long-Term Indebtedness
December 31, 2016

Beginning of year balances		
Fire Station	\$ 245,157.77	
Town Forest	<u>745,016.85</u>	
		\$ 990,174.62
Debt added		
Water System	400,000.00	
Fire Station Refinancing	<u>245,157.77</u>	
		645,157.77
Principal payments on debt		
Fire Station Refinancing	(245,157.77)	
Fire Station	(24,002.93)	
Town Forest	<u>(54,321.59)</u>	
		(323,482.29)
End of year balances		
Fire Station	221,154.84	
Town Forest	690,695.26	
Water System	<u>400,000.00</u>	
		<u>\$ 1,311,850.10</u>

Akers Pond Road Association
December 31, 2016

Amount carried forward from 2015	\$ 1,304.00
2016 Receipts	4,844.00

Amount available to spend	\$ 6,148.00
Spent in 2016	(\$5,645.00)

Carried Forward	\$ 503.00
Budget 2017	4,790.00

Amount available to spend 2017	\$ 5,293.00

TREASURER'S REPORT 2016

GENERAL FUND CHECKING ACCOUNT

Balance on January 1, 2016		289,139.14
Income from Tax Collector	1,051,848.47	
Income from Town Clerk	121,768.33	
Income from Selectmen	52,551.16	
Income from Refuge	23,960.00	
Checks Voided	7,733.01	
Town Note	369,366.00	
Interest on Town Note	103.32	
Transfer from CDBG Account	50,474.00	
Interest earned for this year	180.03	
Total Income		1,677,777.68
Expenditures		1,849,023.44
Balance on December 31, 2016		117,893.38

GENERAL FUND SAVINGS

Created October 27, 1994

Purpose: Acquire interest

How invested MBIA Savings

Balance on January 1, 2016	99,974.82	
Interest Earned	521.56	
Balance on December 31, 2016		100,496.38

RADIO COMMUNICATIONS

Created January 27, 1997

Purpose: Radio System

How Invested MBIA Savings

Balance on January 1, 2016	4,460.75	
Interest Earned	23.26	
Balance on December 31, 2016		4,484.01

TOWN CLERK'S ANNUAL REPORT

JANUARY 1, 2016 – DECEMBER 31, 2016

MOTOR VEHICLE REGISTRATIONS	712	\$117,516.33
DECALS	662	1,655.00
TITLES	114	<u>228.00</u>
TOTAL		\$119,399.33

DOG LICENSES	94	312.50
UCC CHECKS	3	435.00
CHECKLIST REQUEST	39	975.00
VITAL REQUESTS	38	<u>500.00</u>
TOTAL		\$121,621.83

TAX COLLECTOR'S REPORT FORM MS - 61

Levy Year: 2016 Year Starting: 01/01/16 Cutoff Date: 12/31/16

Tax Authority: Consolidated Authorities

UNCOLLECTED TAXES BEGINNING OF YEAR		LEVY FOR YEAR OF THE REPORT	+-----P R I O R L E V Y Y E A R S-----+		
			2015	2014	2013...
PROPERTY TAXES	#3110	XXXXXXXXXXXX	370598.69	0.00	0.00
RESIDENT TAXES	#3180	XXXXXXXXXXXX	0.00	0.00	0.00
LAND USE CHANGE	#3120	XXXXXXXXXXXX	0.00	0.00	0.00
YIELD TAXES	#3185	XXXXXXXXXXXX	300.70	0.00	0.00
EXCAVATION TAX	#3187	XXXXXXXXXXXX	0.00	0.00	0.00
UTILITIES	#3189	XXXXXXXXXXXX	10735.59	184.00	0.00
BETTERMENT TAX		XXXXXXXXXXXX	0.00	0.00	0.00
INTEREST		XXXXXXXXXXXX	0.00	0.00	0.00
PENALTIES -RESIDENT TAX		XXXXXXXXXXXX	0.00	0.00	0.00
PENALTIES -OTHER TAXES		XXXXXXXXXXXX	0.00	0.00	0.00
OTHER CHARGES		XXXXXXXXXXXX	0.00	0.00	0.00
PROPERTY CR BAL		-363.45	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
UTILITY CR BAL		0.00	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX

TAXES COMMITTED
THIS YEAR

PROPERTY TAXES	#3110	1006389.45	0.00
RESIDENT TAXES	#3180	0.00	0.00
LAND USE CHANGE	#3120	7978.00	0.00
YIELD TAXES	#3185	20314.95	0.00
EXCAVATION TAX	#3187	83.60	0.00
UTILITIES	#3189	28572.80	0.00
BETTERMENT TAX		0.00	0.00
OTHER CHARGES		592.87	0.00

OVL RPAYMENT

PROPERTY TAXES	#3110	248.36	156.70	0.00	0.00
RESIDENT TAXES	#3180	0.00	0.00	0.00	0.00
LAND USE CHANGE	#3120	0.00	0.00	0.00	0.00
YIELD TAXES	#3185	0.00	0.00	0.00	0.00
EXCAVATION TAX	#3187	0.00	0.00	0.00	0.00
UTILITIES	#3189	0.00	0.00	0.00	0.00
BETTERMENT TAX		0.00	0.00	0.00	0.00
INTEREST		0.00	0.00	0.00	0.00
PENALTIES -RESIDENT TAX		0.00	0.00	0.00	0.00
PENALTIES -OTHER TAXES		0.00	0.00	0.00	0.00
OTHER CHARGES		0.00	0.00	0.00	0.00

INTEREST PENALTIES & COSTS

COLLECT.INT.-LATE TAXES	#3190	564.91	9363.43	29.81	0.00
PENALTIES -RESIDENT TAX	#3190	0.00	0.00	0.00	0.00
PENALTIES -OTHER TAXES	#3190	0.00	0.00	0.00	0.00
COSTS BEFORE LIEN	#3190	0.00	1194.00	0.00	0.00

TOTAL DEBITS		1064381.49	392349.11	213.81	0.00
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TAX COLLECTOR'S REPORT FORM MS - 61

Levy Year: 2016 Year Starting: 01/01/16 Cutoff Date: 12/31/16

Tax Authority: Consolidated Authorities

REMITTED TO TREASURER	LEVY FOR YEAR OF THE REPORT	2015	2014	2013...
PROPERTY TAXES	606055.61	305208.40	0.00	0.00
RESIDENT TAXES	0.00	0.00	0.00	0.00
LAND USE CHANGE	7228.00	0.00	0.00	0.00
YIELD TAXES	19966.96	300.70	0.00	0.00
EXCAVATION TAX	83.60	0.00	0.00	0.00
UTILITIES	22558.52	10399.59	184.00	0.00
BETTERMENT TAX	0.00	0.00	0.00	0.00
INTEREST	564.91	9360.94	29.81	0.00
PENALTIES -RESIDENT TAX	0.00	0.00	0.00	0.00
PENALTIES -OTHER TAXES	0.00	0.00	0.00	0.00
CONVERSION TO LIEN	0.00	66308.26	0.00	0.00
COST NOT LIENED	0.00	274.00	0.00	0.00
OTHER CHARGES	592.87	0.00	0.00	0.00
DISCOUNTS ALLOWED	0.00	0.00	0.00	0.00

ABATEMENTS MADE

PROPERTY TAXES	750.48	158.73	0.00	0.00
RESIDENT TAXES	0.00	0.00	0.00	0.00
LAND USE CHANGE	0.00	0.00	0.00	0.00
YIELD TAXES	0.00	0.00	0.00	0.00
EXCAVATION TAX	0.00	0.00	0.00	0.00
UTILITIES	72.00	336.00	0.00	0.00
BETTERMENT TAX	0.00	0.00	0.00	0.00
INTEREST	0.00	2.49	0.00	0.00
PENALTIES -RESIDENT TAX	0.00	0.00	0.00	0.00
PENALTIES -OTHER TAXES	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	0.00	0.00	0.00
CURRENT LEVY DEEDED	0.00	0.00	0.00	0.00

UNCOLLECTED TAXES - END OF YEAR #1080

PROPERTY TAXES	399475.02	0.00	0.00	0.00
RESIDENT TAXES	0.00	0.00	0.00	0.00
LAND USE CHANGE	750.00	0.00	0.00	0.00
YIELD TAXES	347.99	0.00	0.00	0.00
EXCAVATION TAX	0.00	0.00	0.00	0.00
UTILITIES	5942.28	0.00	0.00	0.00
BETTERMENT TAX	0.00	0.00	0.00	0.00
INTEREST	0.00	0.00	0.00	0.00
PENALTIES -RESIDENT TAX	0.00	0.00	0.00	0.00
PENALTIES -OTHER TAXES	0.00	0.00	0.00	0.00
OTHER CHARGES	0.00	0.00	0.00	0.00

PROPERTY CR BAL	-6.75	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
UTILITY CR BAL	0.00	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX

TOTAL CREDITS	1064381.49	392349.11	213.81	0.00
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TAX COLLECTOR'S REPORT FORM MS - 61

Levy Year: 2016 Year Starting: 01/01/16 Cutoff Date: 12/31/16

Tax Authority: Consolidated Authorities

D E B I T S

DEBITS	LAST YEAR'S LEVY (2015)	2014	2013	2012...
UNREDEEMED LIENS -BEG. OF YEAR	0.00	16497.72	9657.85	3720.97
LIENS EXECUTED DURING YEAR	72181.21	0.00	0.00	0.00
INTEREST & COSTS	267.17	1439.09	2556.39	368.66
TOTAL DEBITS	72448.38	17936.81	12214.24	4089.63

C R E D I T S

REMITTED TO TREASURER	LAST YEAR'S LEVY (2015)	2014	2013	2012...
REDEMPTIONS	53849.99	8461.21	7380.36	646.33
INTEREST & COSTS #3190	76.17	1439.09	2556.39	368.66
ABATEMENTS OF UNREDEEMED TAX	209.96	0.00	0.00	0.00
LIENS DEEDED TO MUNICIPALITY	0.00	0.00	0.00	0.00
UNREDEEMED LIEN BAL #1110	18312.26	8036.51	2277.49	3074.64
TOTAL CREDITS	72448.38	17936.81	12214.24	4089.63

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? yesUnder penalties of perjury, I declare that I have examined the information contained in this form
and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE:

Terri L. Ruel

DATE:

01-24-17

ERROL'S CEMETERY, SCHOOL and TOWN TRUST FUNDS for 2016

	Principal			Income					
	BOY	New Funds	Withdrawals	EOY	BOY	Interest	Withdrawals	EOY	Total
Town Funds									
Capital Reserve Trust Funds									
Fire Truck	4,161.47	1,000.00	-	5,161.47	66.62	15.23	-	81.85	5,243.32
Solid Waste	43,716.69	-	-	43,716.69	8.52	157.58	-	166.10	43,882.79
Ambulance	682.73	-	-	682.73	24.58	0.96	-	25.54	708.27
Police Cruiser	1,000.00	-	-	1,000.00	5.37	3.62	-	8.99	1,008.99
Library Building	13,108.55	1,000.00	-	14,108.55	229.81	48.08	-	277.89	14,386.44
Fire Station Building	10,041.26	1,000.00	-	11,041.26	101.78	36.56	-	138.34	11,179.60
Reappraisal	20,073.25	8,000.00	-	28,073.25	335.21	73.84	-	409.05	28,482.30
Emergency Management	401.00	-	-	401.00	2.60	0.37	-	2.97	403.97
Sewer	5,000.00	5,000.00	-	10,000.00	0.03	7.18	-	7.21	10,007.21
Town Boundaries	5,000.00	5,000.00	-	10,000.00	0.03	7.18	-	7.21	10,007.21
Water	5,000.00	5,000.00	-	10,000.00	0.03	7.18	-	7.21	10,007.21
Total Capital Reserve	108,184.95	26,000.00	-	134,184.95	774.58	357.78	-	1,132.36	135,317.31
School Funds									
Capital Reserve									
School Building	12,114.59	10,000.00	-	22,114.59	0.77	17.44	-	18.21	22,132.80
School Technology	12,397.15	-	-	12,397.15	618.35	17.60	-	635.95	13,033.10
Playground	10,134.90	-	-	10,134.90	326.20	37.82	-	364.02	10,498.92
Subtotal Capital Reserve	34,646.64	10,000.00	-	44,646.64	945.32	72.86	-	1,018.18	45,664.82
Expendable									
Special Education	147,067.93	-	-	147,067.93	2,704.93	208.79	-	2,913.72	149,981.65
Teacher's Benefit	7,000.00	1,000.00	-	8,000.00	35.73	9.65	-	45.38	8,045.38
Subtotal Expendable	154,067.93	1,000.00	-	155,067.93	2,740.66	218.44	-	2,959.10	158,027.03
Total School Funds	188,714.57	11,000.00	-	199,714.57	3,685.98	291.30	-	3,977.28	203,691.85
Private-purpose									
Expendable									
Scholarships - Bicentennial	2,741.00	-	-	2,741.00	151.08	3.94	-	155.02	2,896.02
Scholarships - Robert & Esther Bean	2,567.78	-	-	2,567.78	138.05	3.66	-	141.71	2,709.49
Scholarships - Christopher Sullivan	8,856.23	-	-	8,856.23	395.12	12.50	-	407.62	9,263.85
Fran Coffin Memorial Education Fund	2,985.00	-	-	2,985.00	180.49	4.26	-	184.75	3,169.75
Scholarships - Everett & Mona Eames	2,419.89	-	-	2,419.89	43.15	3.29	-	46.44	2,466.33
Town forest - Kidder	-	5,000.00	-	5,000.00	-	0.93	-	0.93	5,000.93
Total Private-purpose	19,569.90	5,000.00	-	24,569.90	907.89	28.58	-	936.47	25,506.37
Permanent									
Cemetery Care - L. Zwicker	350.65	-	-	350.65	942.17	4.68	-	946.85	1,297.50
Cemetery Care - A. Hawkins	200.00	-	-	200.00	679.00	3.18	-	682.18	882.18
Cemetery Care - M. Hart	500.00	-	-	500.00	535.14	3.72	-	538.86	1,038.86
Cemetery Care - M. Bean	775.00	-	-	775.00	262.19	3.71	-	265.90	1,040.90
Cemetery Care - R. Bean	250.00	-	-	250.00	166.57	0.39	-	166.96	416.96
Cemetery Care - W.&L. Readio	250.00	-	-	250.00	98.11	0.35	-	98.46	348.46
Cemetery Care - Leonard Jordan	300.00	-	-	300.00	80.04	0.35	-	80.39	380.39
Cemetery Care - Linwood Jordan	300.00	-	-	300.00	80.04	0.35	-	80.39	380.39
Total Permanent	2,925.65	-	-	2,925.65	2,843.26	16.73	-	2,859.99	5,785.64
Total Trust Funds	319,395.07	42,000.00	-	361,395.07	8,211.71	694.39	-	8,906.10	370,301.17

Account	2016 Budget	2016 Spent	2017 Budget
Librarians -- Salary	\$ 10,296.00	\$ 9,960.50	\$ 10,296.00
Librarians -- FICA/Medicare	\$ 789.00	\$ 762.58	\$ 789.00
Books	\$ 800.00	\$ 894.85	\$ 1,000.00
Video/Audio books	\$ 500.00	\$ 448.20	\$ 500.00
Overdrive eBooks/Audio books	\$ 480.00	\$ 480.00	\$ 480.00
HeritageQuest	\$ -	\$ -	\$ 75.00
Periodicals	\$ 200.00	\$ 220.80	\$ 200.00
Telephone/Internet	\$ 1,100.00	\$ 950.87	\$ 1,000.00
Fuel	\$ 1,300.00	\$ 797.21	\$ 1,100.00
Plowing	\$ 300.00	\$ 125.00	\$ 300.00
Postage/PO Box fee	\$ 170.00	\$ 142.60	\$ 150.00
Supplies	\$ 250.00	\$ 250.02	\$ 250.00
Travel	\$ 100.00	\$ -	\$ 100.00
NHLTA membership	\$ 130.00	\$ 120.00	\$ 120.00
Fixtures & Furniture	\$ 250.00	\$ 232.50	\$ 250.00
Maintenance	\$ 1,500.00	\$ 1,140.49	\$ 1,500.00
Technology	\$ 200.00	\$ 159.98	\$ 600.00
Miscellaneous	\$ 200.00	\$ 200.00	\$ 200.00
Subtotal Operational Expenses	\$ 7,480.00	\$ 6,162.52	\$ 7,825.00
Grand Total	\$ 18,565.00	\$ 16,885.60	\$ 18,910.00
Income			
Sales of books	\$ 426.00		
Donations	\$ 348.08		
Copies, print outs, FAX	\$ 62.73		
Sale of furniture	\$ 40.00		
Total income	\$ 876.81		
2016 Operational Appropriation	\$ 7,480.00		
2016 Operational Actual Spent	\$ 6,162.52		
2016 Operational Underspend, Return to General Fund	\$ 1,317.48		
Account Balances			
Checking account 12/31/16	\$6,625		
Savings account 12/31/16	\$15,799		
Library Building Fund 12/31/16	\$14,386		
Grand Total	\$36,810		

2016 LIBRARIAN'S REPORT

LIBRARY HOURS

Monday 6-8

Wednesday, Friday, Saturday 9-1

Thursday 1-5

We have had a relatively quiet year at the Errol Public Library with no new Trustees and no changes in personnel.

Ameila Sweatt is continuing to volunteer on Monday evenings. She is a Senior this year at Colebrook Academy and will be going off to college next fall. We appreciate all she has brought to the Library.

We have made steady progress in adding our books to the New Hampshire Online Union Public Access Catalog (NHU-PAC) over the past year. We continue to work on the Adult Non Fiction and are now also working on the Adult Biographies. When those two genres are complete we will then just have our DVD's to add.

Our circulation for Audiobooks and Kindle Books from New Hampshire Consortium of Downloadable Books (NHDB) has remained steady. We believe this number will grow as more people enjoy the new technologies available to them.

New in 2017, we will be subscribing to HeritageQuest Online, a genealogy database that will make available to our patrons at the Library and at their homes, basic family research of the U.S. Census records.

The students from the Errol School continued their bi-weekly visits to the library this past year. It is so great to see our children's picture books and junior books being utilized by the children of Errol.

Our annual Book Sale was again held in conjunction with the Errol Heritage Days Lumberjack Competition on October 1. We made a total of \$395.00 which is up almost \$100 from 2015. We would like to thank everyone for their donations to help make this sale a reality. Also a big thank you to our Trustees, Librarians, and Volunteers and to those shopping in the drizzle!

We add new books and DVD's to the Library every three months or so. Stop in and check out our collection! Our computers, Verizon Extender, and internet service continues to be a big draw to our Library. The Library has also purchased a new printer, so we can now do color prints as well as fax and scan documents and pictures.

We wish to thank Leslie Swanson, Kathy Thebault, and Ella Logan, our Trustees, who keep our Library running smoothly and are always very open to our suggestions to make the library a welcoming place for our residents and for those from away. A big thank you to Barbara Lemieux, Fran Breau, Stacy Moody, and Mark Campbell who continue to clean, shovel, mow, and plant to keep our Library inviting to all.

Respectfully submitted,
Pat Calder & Carol Hall
Co-Librarians

2016 Errol Public Library Report (603) 482-7720

Circulation:

Adult Fiction Books	435
Adult Non-Fiction Books	87
Adult Periodicals	35
Adult DVDs & Recordings	934
Juvenile Fiction Books	157
Juvenile Non-Fiction Books	80
Juvenile DVDs & Recordings	289
Digital Audiobooks & eBooks	145

Registered Borrowers:

Adults	391
Juniors	31

Interlibrary Loans:

Borrowed Items	73
Loaned Out	91

Collection:

Donated Books	1175
Donated Audio and video	102
Purchased Books	77
Purchased DVDs	22

Errol Public Library
Letter from the Trustees
24 January 2017

Dear Citizens of Errol,

The Library Trustees would like to thank everyone who donated to and supported the library this year. We appreciate the donations of books and movies, as well as money. We are also grateful to those individuals who volunteer their time at the library, and assist with our annual book sale.

The library had a productive and stable year, making improvements and updates to our collection as well as our physical space. We under spent our expense budget mostly due to the mild winter and lower maintenance costs. During 2017 we'll continue to pay for any furniture and capital improvements from our income and savings, and request only operating expenses in the appropriation from the town.

We made several improvements to the library this year, including the purchase of a new color printer that has a great set of features. A new flower box and bird feeder hook have improved the gardens. We'd like to thank Mark Campbell and Stacy Moody for planting and maintaining the flowers, we receive many compliments on our colorful displays.

We continue to offer eBooks and audiobooks through the NH State Library. All you need is a library card number and you can check out electronic books from anywhere with an internet connection. We'd also like to remind everyone that we can borrow materials from other libraries through the New Hampshire interlibrary loan program. If you are looking for a specific book, audio book, movie or television program, the librarians can search for it online, and if it is available it will be sent to Errol for you to check out locally.

There is additional money in the budget this year for technology, as it is time to replace our oldest computer, which is nine years old. The other computers are newer and should not need to be replaced for another couple of years. We are also going to replace some of the furniture in the computer area, which will reduce clutter and create more usable work space.

This past year a connection to the new water system was provided to the library building. We hope that once the well located next to the library is retired that water and sewer can be provided to the library building. Plumbing the building is likely to require the funds in our savings or the Library Building Capital Reserve Trust Fund, so for now we recommend saving most of that money for the future.

The Trustees would like to send a special thanks to our librarians, Pat and Carol, who are dedicated to helping patrons find what they are looking for, and making improvements to the library services. They are a great team, and we are fortunate to have them supporting our library and our community!

Please let us know if you have any suggestions or recommendations. Our goal remains improving the library so that it is a valuable resource for town residents, the surrounding area, and out of town guests and tourists.

Respectfully submitted,

Ella Logan
Leslie Swanson
Kathy Thebault



272 Main Street
Lancaster, NH 03584
Call 603.788.4928
Fax 603.788.3830
craneandbellcpas.com

ACCOUNTANTS' COMPILATION REPORT

To the Board of Selectmen,
Town of Errol:

Management is responsible for the accompanying financial statements of Town of Errol, which comprise the balance sheet as of December 31, 2015, and the related statement of revenue, expenditures and fund balance for the year then ended, included in the accompanying prescribed form MS-535. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form MS-535 nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements included in the accompanying prescribed form MS-535 are intended to comply with the requirements of New Hampshire Department of Revenue Administration, and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

Crane & Bell, LLC

September 29, 2016

VITAL STATISTICS 2016

BIRTHS

Pepper Lynn Turner, daughter of Todd and Andrea Turner, born on January 22, 2016.

DEATHS

Irma Stock, on January 13, 2016.

Gloria Sweatt, on January 22, 2016.

Michael Chludzinsky, on April 23, 2016.

Evelyn Sokoloski, on May 31, 2016.

Cynthia Eames, on July 11, 2016.

Robert Broad, on November 26, 2016

Warren Robichaud on November 26, 2016.

Frederick Peters on December 8, 2016.

MARRIAGES

Erica L. Eldridge and Matthew T. Theriault, on September 24, 2016.

Ralph F. Sweatt and Elaine S. Laflamme, on December 3, 2016.

Errol Rescue Squad, INC

Town Report for 2016

Errol Rescue Squad, INC. continues to operate as a regionalized nonprofit 501 © (3) ambulance service. All members volunteer their services. Present members: Rebecca Bean AEMT, Elsie Hall EMT, Stacey Smith AEMT, Crystal Labrecque EMT, Marlene Russ EMR, Edward Laverty, EMT-I, Ginger Laverty, EMT-I, Morgan Phillips AEMT, James Macdonald AEMT, Peter Roberts EMT-I, Tom Sullivan EMT-P and Michelle Hyde AEMT. Lorraine Turner retired her EMT license. She continues to help us in many other ways. We thank her for all she has done and continues to do for us.

Our call volume again increased from last year. Total calls in 2015 were 54. Calls from January to May 31st were 29. Total number of calls from June 1st to December 31st were 49. This number does not include the calls we get that do not require ambulance transport. Please see the ambulance run data report enclosed with this report. The State of NH changed the program of how we report to them so the data will be in two formats.

Errol Rescue Squad continues to be active in our community with the Adopt A Highway Program and sponsoring the Senior Meals once a month. We also provide stand by coverage for the New England Forest Rally, the Vintage Snow Machine Races and the Lumber Jack Competition at the Errol Heritage Day.

Please find enclosed Form 990 for 2015.

Errol Rescue Squad would like to thank the following for their continued support. We could not do what we do without it.

- Our Board of Directors: Christopher Bean, Carlton Eames, Warren (Buster) Robichaud, Harris Elliott and Teri Ruel. We express our sincere condolences to Betty and the family of Buster Robichaud. He didn't think we needed a new ambulance but he said, "If that is what you girls want." Thank you Buster.
- The townspeople of Errol-selectmen and surrounding communities
- The Errol Fire Department for all their assistance with driving the ambulance, traffic control, lift assistance and the extra pair of hands.
- Dave Heasley for the maintenance of the helipad.
- The 45th Parallel EMS and Berlin EMS for their mutual aid coverage and paramedic services
- The Upper Connecticut Valley Hospital for being our medical resource Hospital
- Our families for understanding and supporting us in helping us provide our community with emergency medical services.

Respectfully Submitted,

Rebecca J Bean, AEMT

Errol Rescue Squad, INC

Chief



total runs for 2016 = 78

Runs by City

01/01/2106 to 05/31/2016

Errol	27	93.10%
MANCHESTER	1	3.45%
Upton (Town of)	1	3.45%
Unknown	0	0.00%
Total	29	100%

06/01/2016 to 12/31/2016

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Errol	34	69.39%
Millsfield	5	10.20%
Upton	4	8.16%
Wentworth Location	4	8.16%
Cambridge	1	2.04%
Colebrook	1	2.04%
Total: 49		Total: 100.00%

Runs by Location Type

01/01/2016 to 05/31/2016

Health Care Facility (clinic, hospital, nursing home)	1	3.45%
Home / Residence	12	41.38%
Place of Recreation or Sport	2	6.90%
Street or Highway	10	34.48%
Trade or Service (Business, bars, restaurants, etc.)	4	13.79%
Unknown	0	0.00%
Total	29	100%

Runs by Location Type

06/01/2016 to 12/31/2016

Scene Incident Location Type (eScene.09)	Number of Runs	Percent of Total Runs
Home / Residence (Single Family Private)	23	46.94%
Street, Road or Highway	6	12.24%
Lake, River, Ocean (In or On Water)	4	8.16%
Snow Mobile /ATV / Bike Trail	4	8.16%
Campsite / Campground	2	4.08%
Forestry or Logging Site	2	4.08%
Government or Public Building	2	4.08%
Trade or Business (Mercantile)	2	4.08%
Dock or Shipyard	1	2.04%
Hospital	1	2.04%
Industrial Site or Premises	1	2.04%
Park or Recreational Area	1	2.04%
Total: 49		Total: 100.00%

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

Open to Public
Inspection

Employer identification number

Errol Rescue Squad

Form 990-EZ, Part I. Line 16 - Other Expenses

Description	Amount
Expenses	
License & Registrations	\$ 1,763
Insurance	\$ 6,587
Fuel	\$ 953
Billing	\$ 310
Repairs	\$ 72
Office expenses	\$ 1,420
Recertification training	\$ 850
Equipment	\$ 2,033
Medical supplies	\$ 5,234
Misc exp	\$ 1,141
Mutual Aid	\$ 626
Rent	\$ 250
Non-investment Depreciation	\$ 27,573
Total	\$ 48,812

ERROL HERITAGE COMMISSION

To the Citizens of Errol:

This commission would once again like to thank everyone for their generous support in our mission to preserve the history of our small town. We still continue to receive historical donations of all kinds and continue our efforts to preserve these items for all to enjoy.

The collaboration between the Errol School and this commission continues with the Memorial Day Program the Friday before Memorial Day at the Monument. This year there was a wonderful remembrance service with refreshments following outside at the school.

For the fourth year in a row, the commission once again sponsored the Errol Heritage Day and Lumberjack Competition on October 1, 2016. With the townspeople's support at Town Meeting, we were once again, able to successfully market this Event. We also greatly benefitted from the support of the Umbagog National Wildlife Refuge and many Businesses/Organizations and Individuals who helped with Sponsorship or supplies. We are very grateful for all your help. We have every confidence and hope that this Event will continue. Commission members feel we have given the Event a wonderful foundation to move forward. The Event has grown too big for us; but, we hope to help by possibly providing one of the meals for the day and, we hope to be a Vendor at the Event.

Commission members thank you for your past support and, we would appreciate your continued support in the future.

The Errol Heritage Day Live Auction Winners were as follows:

*(1) Night/Town & Country – Mike MacDonald
(2) \$50.00 Gift Certificates/Lancaster Eye Care – Bob Nichols
\$50.00 Gift Certificate/Errol Self Storage – Casey C.
Ashley Woodstove/Errol Heritage Commission – Walter Chick
Paddleboard/L L Cote – Katy Gingras
Lamp/L L Cote – Katy Gingras
Kingsford Smoker Grill/150 Main Street – Kim Thompson
4H Barn Quilt – Louise Coulombe
Bird Feeder and Seed/NWR – Lorraine Turner
Twig Mirror/Knot Just Logs – Karen Provencher*

The Pie Auction was a big hit and the winning Pie Baker was Savannah Howe. The 50/50 winner this year was Ailene McGahey of Berlin, NH (\$314.00)

There were auction items donated after the auction had transpired. We sold Raffle Tickets for these items at the Halloween Party and Christmas Program at Town Hall. Winners are as follows:

NFCT Book & Map 7 – Butch Lane
ELC Ropes Course – Cheryl Lord
ELC Free Canoe Rental – Jen Ward
(3) Nansen Ski Club Memberships – Melissa Smith

A very special “Thank You” to Ralph Sweatt for allowing his field to be used for this Event. Also, we are very grateful for Errol Rescue’s coverage and to the Errol Fire Department for use of their kitchen and station for the Spaghetti Supper.

Kathy Thebault, past President of the Shady Ladies and Heritage Commission member continues to work on the Barn Quilt Trail. The trail has again expanded this past year! For the latest news go to: <http://cooscountybarnquilttrail.blogspot> to learn more. Kathy has created a Google Map of the trail and printed directions on How To Make A Barn Quilt. Look for these maps/directions at local businesses..

Kathy will also be creating a fb page for a “Nature Photo Contest” in which the winners’ photos will become part of a 2018 Calendar; as a fundraiser for the commission.

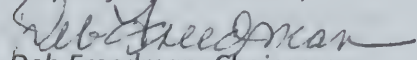
This past year, Mike Furbush of Sign Shop North completed the backside of the Grist Mill Stone sign (sharing more information on Errol’s Grist Mill.) Mike did this at NO CHARGE as a gift to the Errol taxpayers. Since then, the other Grist Mill Stone has been located at the dam. Our intent is to move, erect and clean this stone this summer.

The Errol **Heritage Fund** can receive public or private monies which the Heritage Commission can use for activities, archival supplies, framing, etc. Anyone wishing to make a donation can send a check to: Errol Heritage Commission, P. O. Box 100, Errol, NH 03579; and, anyone wishing to donate or loan items, have old photos we can copy, are willing to be videotaped, or would like to volunteer, please don’t hesitate to contact us.

Thank you again to all the volunteers, businesses and individuals who have helped us throughout this past year.

The Errol Heritage Commission meets on the first Wednesday of each month at 6:00 p.m. at the Errol Town Hall. Our meetings are open to the public and all are welcome to attend and share ideas.

Respectfully submitted,


Deb Freedman, Chairperson

**ERROL HERITAGE COMMISSION
2016
CASH RECEIPTS**

<i>Business and Individual Sponsorships – Lumberjack Competition</i>	\$ 4,616.71
<i>Town of Errol Sponsorship – Errol Heritage Day & Lumberjack Competition</i>	5,000.00
<i>Vendor Fees</i>	155.00
<i>Contestant Fee</i>	50.00
<i>Pie Auction</i>	187.00
<i>Live Auction</i>	485.00
<i>T-Shirts & Mugs</i>	465.00
<i>Donation Bucket & 50/50 Raffle</i>	644.00
<i>Spaghetti Supper</i>	1,124.00
<i>Interest Earned on Checking Account</i>	3.88
TOTAL	\$12,730.59

EXPENDITURES

<i>Arts Alliance of Northern NH – Dues</i>	65.00
<i>Lumberjack Competition Sponsorships</i>	7,166.71
<i>Advertising Expenses</i>	1,464.90
<i>Mailing Expense</i>	72.85
<i>Posters and Banners</i>	203.72
<i>T-Shirt Purchases</i>	195.00
<i>50/50 Raffle Winner</i>	314.00
<i>Naples – Spaghetti Supper</i>	106.65
<i>Nancy Bourassa – Spaghetti Supper</i>	100.84
<i>Beverages</i>	36.18
<i>Plywood</i>	20.20
<i>Barn Quilt Maps</i>	54.00
<i>Preservation & Protective Materials</i>	91.54
<i>Preservation & Duplication of Historical Photos</i>	112.00
<i>Lagoon of Doom – Deposit</i>	200.00
<i>Trophies & Flowers</i>	63.59
<i>Wentworth Homecare Donation</i>	25.00
TOTAL	\$ 10,292.18

Checkbook Balance – 12/31/15

5,213.25

CASH RECEIPTS

12,730.59

TOTAL

\$ 17,943.84

EXPENDITURES

10,292.18

Checkbook Balance – 12/31/16

\$ 7,651.66

Report 2016

Errol Town Forest Commission

The Errol Town Forest had a fairly quiet year, our main objective for 2016 was to upgrade our roads including bushing wacking, culverts, graveling and grading. These are the roads we are planning on using for timber harvesting over the next 5-6 years.

We met our financial obligation to the mortgage. Our current balance after our 2016 payment is \$690,695.26. The next payment is due March 1st, 2017.

We were able to complete a summer and winter harvest to cover the roadwork and maintain a working cash balance.

We completed 3 miles of boundry line marking, plan on marking is to do a little every year.

We are preparing and planning a winter and summer cut for 2017.

We also updated our recreation plan so when funds allow we will be ready to implement if so agreed upon.

We have one pending issue that we are pursuing legally. It involves a camp owner who has built a camp on Wagner land and had to move it to his own property and now wants to create a new road through the town forest to reach his property and camp. We are not at liberty to allow new roads on town property because of our limitations of our Stewardship plan. As you know we accepted LCHIP and federal funds in the original purchase of the town property and a Stewardship Plan was developed and agreed upon and it does not allow for new roads unless it is for town property business.

Taxpayers have raised questions about the Commissions finance's over the year so attached is a profit and loss statement attached. If any one has any questions we meet every second Tuesday of the month and welcome any and all for advice, comments and questions. By the way all the commissioners and the alternates are volunteers and so do not receive any compensation.

Revenues and Expenses for 2016 attached

State reporting rules for budgeting have been updated and now require us to budget for Cost of Goods Sold, different from years before so you will notice our 2017 budget is a lot higher because we now have to include the cost of Timber Harvesting both logging and forester costs, the budget amounts cannot be exceeded during the budget period so we have to build in for potential contingencies.

The Errol Town Forest Commission is presently made up of Chip Joseph, Gary Bisson, Pierre Rousseau, Bill Freedman and Keith Kidder. The alternates are Jerry Gingras, Ricky Blais and Eric Fluette.

Errol Town Forest Commission Profit and Loss for 2016

Date: .2-11-2017

Starting Balance 12/31/2015		\$125,052.78
Income		
Timber Harvest	\$289,464.51	
Interest	\$68.77	
Total Income		\$289,533.28
Expenses		
Mortgage	\$72,802.79	
Timber Harvest		
Planning and mangement (forester)	\$11,962.40	
Logger	\$103,799.80	
Prep-Tagging for entire year (forester)	\$11,098.60	
Road Maintenance		
Plan, manage and supervise (forester)	\$2,941.20	
Contractor	\$27,612.00	
Culverts	\$8,441.75	
Brush Hogging	\$11,830.03	
Timber Management		
Boundry Line Marking 3 miles (forester)	\$2,422.50	
Recreation Plan Update (forester)	\$848.00	
Office Expense (trip tickets)	\$131.61	
Total Expenses		\$253,890.68
Total Income 2016		\$35,642.60
Ending Balance 12-31-2016		\$160,695.38

Errol Volunteer Fire Department

To the Citizens of Errol:

The Errol Volunteer Fire Department wishes to thank everyone in the community for their continued support over the last year as The Department continued to work towards growing its membership, acquiring better equipment and training, and generally working towards providing the community with better fire protection.

In the past year The Department responded to one structure fire, one heavy equipment fire, a small outside fire (brush), seven motor-vehicle accidents including one fatality, two OHRV accidents, three calls for downed/burning power lines, two water related rescues with one fatality, multiple lift-assist/rescue calls with Errol Rescue and one fire call that cancelled on-route.

2016 was a very productive year for the Fire Department. The Department has several new members which puts our active roster at eleven, plus two additional junior members. In April, The Department conducted a formal motor-vehicle extrication training, and seven members learned to operate the “jaws of life”. In July The Department conducted a formal pumps operation training where department members were able to familiarize themselves with the fire pumps on Engines 1 and 3 as well as with our new portable pump. In December The Department took possession of a combination extrication tool and trained on the tool’s use while conducting a second motor-vehicle extrication training.

The Fire Department continued to update its SCBA (Self Contained Breathing Apparatus) and air bottle inventory in 2016. The Department purchased four new air bottle’s, and through a generous donation from the Warren Rhode Island Fire Department, received another four air bottles, as well as six Scott Air-Packs, a donation of equipment worth well in excess of six thousand dollars. The Errol Fire Department’s SCBA and air bottle supply is now in excellent shape for the coming years.

The Department wishes to thank Mr. Mike Kidder for his generous donation of a Hale Chief Floating Fire Pump. This pump, valued at over three thousand dollars, is an essential piece of equipment for the Fire Department. The pump served The Department well at a structure fire near Millsfield Pond this year. Firefighters were able to pump water directly from Millsfield Pond and this allowed for continuous, uninterrupted water supply until the fire was extinguished.

The Department wishes to thank Chief Brad Eldredge (ret) and Battalion Chief John Healey (ret) for their donation of time and effort to the Fire Department in conducting our training efforts this year. In addition, they were able to secure The Department much needed parts and equipment for substantially reduced cost. They were instrumental in getting The Department much needed fire extinguishers, a combination rescue tool and numerous other small items, as well as assisting in some repairs to our fire trucks.

The Department wishes to thank Errol Rescue Squad for all of its assistance this year. Most of the Fire Department’s calls continue to be rescue related, and we are grateful to have such a good EMS crew to work with. In addition we are grateful for the continued use of Errol Rescue’s UTV, which is the most critical tool for successful response to OHRV accidents.

The Department wishes to thank the "Friends of the Errol Fire Department" for their continued volunteer work to host functions and raise donations for the Fire Department. Their hard work and volunteering of their time is greatly appreciated.

We wish to acknowledge the help of the "Friends of the Errol Fire Department" and the crew from Northern Waters Outfitters for their assistance during the drowning incident that occurred in Braggs Bay in June/July of 2016. The quick actions of the Swift water Rescue certified members of Northern Waters crew was instrumental in providing a first-response during that incident. The "Friends" were especially helpful in the following days in providing food and support for the recovery crews working to locate the missing victim.

We wish to acknowledge the passing of Cynthia Eames, beloved wife of our Fire Chief Carlton Eames, this past year. Cindy had served as President of the "Friends" the last several years, and was a strong supporter of our Department and community. She will be missed by all.

Thank you to all the other businesses, individuals and organizations that have helped the Fire Department or made donations this past year.

In the coming year The Department will work to continue to grow its membership and upgrade its training and equipment. The Department has reached a point where it is now eligible to apply for federal grants. The Department is hoping to begin to develop a long term plan for the replacement of its aging apparatus fleet, as well as for acquiring other high cost items necessary for effective operation of the Fire Department through grants and other revenue sources.

The Errol Volunteer Fire Department meets on the second Monday of every month at 6pm at the Errol Fire Station. Our meetings are open to the public and we encourage citizens to attend to ask questions, share ideas and address any concerns about fire protection in our community.

Respectfully submitted,



Thomas Freedman, Assistant Fire Chief



Carlton Eames, Fire Chief

ERROL TOWN ELECTION

2016

The Moderator, Leslie Swanson opened the polls at 8am.

Selectman for 3 yrs.: Tod Lemieux 33, Cheryl Lord 2, Christopher Bean 1, William Freedman 1, Robert Lord 1, Leslie Swanson 1, Ralph Sweatt 1. Tod Lemieux was declared Selectman for 3 yrs.

Tax Collector for 3 yrs.: Terri ruel 40, Cheryl Lord 1. Terri Ruel was declared Tax Collector for 3 yrs.

Library Trustee for 3 yrs.: Leslie Swanson 44. Leslie Swanson was declared Library Trustee for 3 yrs.

Library Trustee for 1 yr.: Ella Logan 42. Ella Logan was declared Library Trustee for 1 yr.

Cemetery Commissioner for 3 yrs.: Robert Lord 41. Robert Lord was declared Cemetery Commissioner for 3 yrs.

Cemetery Commissioner for 2 yrs.: Paula Gagnon 6, Butch Lane 1, Scott Rineer 1. Paula Gagnon was declared Cemetery Commissioner for 2 yrs.

Supervisor of the Checklist for 6 yrs.: Cheryl Lord 40, Kathy Thebault 5. Cheryl Lord was declared Supervisor of the Checklist for 6 yrs.

Supervisor of the Checklist for 3 yrs.: Kathy Thebault 13, Paula Gagnon 1, Carolyn Labrecque 2, Ralph Sweatt 1. Kathy Thebault was declared Supervisor of the Checklist for 3 yrs.

Trustee of the Trust Funds for 3 yrs.: Scott Rineer 5, Keith Kidder 1, Cheryl Lord 1, Kathy Thebault 1. Scott Rineer was declared Trustee of Trust Funds for 3 yrs.

Moderator for 2 yrs.: Leslie Swanson 21, Butch Lane 1. Leslie Swanson was declared Moderator for 2 yrs.

Planning Board for 2 yrs.: Keith Kidder 7, Scott Rineer 5. Since Keith Kidder was already a Planning Board member, the position was declared vacant.

Zoning Board for 3 yrs.: Jon Lane 4, Scott Rineer 3, David Theriault 2. Jon Lane Was declared a Zoning Board member for 3 yrs.

ERROL TOWN MEETING

MARCH 12, 2016

To the inhabitants of the town of Errol in the County of Coos in the state of New Hampshire qualified to vote in town affairs are hereby notified of the Annual Town Meeting will be held as follows:

Date: March 8, 2016 Voting for Town Officers Time: 3:00pm to 7:00pm

Date: March 12, 2016 Annual Town Meeting Time: 10:00am

Location: Errol Town Hall 33 Main St.

The Moderator, Leslie Swanson, opened the meeting promptly at 10 am. She asked if there were any current or previous servicemen in the audience. They were recognized for their service. The Pledge to the Flag was then recited. The Moderator then introduced the Selectmen and audience members who wished to speak at the meeting. She then went over the rules of conduct, and gave Tuesday's election results.

Selectman, Tod Lemieux, made a motion that we discuss the water project before beginning with regular business. Pierre Rousseau seconded the motion and all were in favor. Motion was passed.

Mike Duffy then gave a presentation of the current status of the water project. Deborah Freedman asked how many meters had been installed. Pierre Rousseau responded that 71 meters had been installed.

Mike Duffy said that the water plans and book are available for anyone to read at the town office. All are welcome to read. After much discussion, a motion was made by Robert Ouellet and seconded by Crystal Labrecque to end discussion of water project. A voice vote was held and was in the affirmative. Motion passed.

A motion was made by Tod Lemieux and seconded by Mark Poulin to change the order of the day and bring forward Article 09. Moderator, Leslie Swanson explained that Article 09 would probably take longer to discuss and it would be better to discuss it first. There being no discussion, a voice vote was held and was in the affirmative. The motion was passed.

Article 09: Forest Appropriation

To see if the town will vote to raise and appropriate the sum of **\$174,503.00** for the Forest Commission for payment of the land purchase note and payment of management of the land, said money to come from the Town Forest Maintenance Fund. No taxes will be raised from this Article.

(Recommended by the Board of Selectmen).

2016 Mortgage Payment	\$ 72,803.00
Stewardship Recreation Plan	6,000.00
Professional Membership	500.00
Office Expense	200.00
Land/Timber Management	20,000.00
Timber Harvesting Prep	15,000.00
Road Maintenance	41,000.00

Legal Expense	5,000.00
Miscellaneous	2,000.00
Forest Marketing & Goodwill	<u>12,000.00</u>
	\$ 174,503.00

A motion was made by Barbara Lemieux and seconded by William Freedman to accept the Article as read.

Pierre Rousseau explained the Forest Commission's budget and what each line expenditure represented. The Moderator explained Forest Marketing and Good will line meant that the \$12,00.00 could be spent by the Commissioners at their discretion.

Terri Ruel asked for an amendment to the Article. She asked that Forest Marketing and Goodwill be eliminated from the Article and that the Stewardship and Recreation Plan line be reduced to \$0.00 This would bring the total of Article 09 to **\$156,503.00**. The motion was seconded by Mark Johnson. He then stated that the Town was fortunate to have a Forest Commission and that the members do a good job of managing the forest for the Town. After much discussion, a motion to call the Article was made by Pierre Rousseau and seconded by Gary Bisson. A voice vote was held and was in the affirmative. The motion to amend Article 09 was passed. The moderator then read Article 09 as amended.

Article 09: Forest Appropriation

To see if the Town will vote to raise and appropriate the sum of **\$156,503.00** for the Forest Commission for payment of the land purchase note and payment of management of the land, said money to come from the Town Forest Maintenance Fund. No taxes will be raised from this Article.
(Recommended by the Board of Selectmen).

2016 Mortgage Payment	\$ 72,803.00
Stewardship Recreation Plan	0.00
Professional Membership	500.00
Office Expense	200.00
Land/Timber Management	20,000.00
Timber Harvesting Prep	15,000.00
Road Maintenance	41,000.00
Legal Expense	5,000.00
Miscellaneous	2,000.00
Forest Marketing & Goodwill	<u>0.00</u>
	\$156,503.00

A motion was made by Jon Lane and seconded by Raymond Labrecque to accept the Article as read. There being no discussion, a voice vote was held and was in the affirmative. Article 09, as amended, was passed.

Article 01: General Government

To see if the Town will vote to raise and appropriate the sum of \$213,080.00 for General Government with \$11,750.00 to come from reappraisal Capital Reserve funds.

(Recommended by the Board of Selectmen).

Executive	\$ 64,655.00
Election & Registration	15,270.00
Financial Administration	47,950.00
Revaluation of Property	26,000.00
Legal Expenses	13,000.00
Planning & Zoning	1,780.00
Town Hall	31,960.00
Cemetery	2,465.00
Insurance	<u>10,000.00</u>
	\$ 213,080.00

A motion was made by Jon Lane and seconded by Raymond Labrecque to accept the Article as read. Charles Kurtz made a motion to amend Article 01 to increase the Executive line item by \$4,800.00.

The motion was seconded by Robert Lanctot.

The reason for the increase was to give town personnel an increase in wages. Selectman, Marc Poulin stated that the Selectmen have tried to save money in every way, and that they had decided not to give raises this year. The townspeople were welcome to authorize pay raises if they wanted to. After further discussion, a motion to move the question was made by Bernard Ross and seconded by Terri Cote.

A voice vote was held and was in the affirmative. The motion to move the Article was passed.

The moderator then re-read Article 01 as amended. The moderator asked for a show of hands. The count was 12 yes, and 24 no. The amendment to Article 01 was not passed.

Moderator, Leslie Swanson the read the original Article 01. After more discussion, a voice vote was held and was in the affirmative. Article 01 was declared passed.

Article 02: Public Safety

To see if the Town will vote to raise and appropriate the sum of \$49,850.00 for general Public Safety. (Recommended by the Board of Selectmen).

Errol Rescue	\$ 10,000.00
Fire Department	27,850.00
Police Department	2,500.00
Emergency Management	4,500.00
Colebrook Dispatch	<u>5,000.00</u>
	\$ 49,850.00

A motion was made by Crystal Labrecque and seconded by Jon Lane to accept the Article as read. There being no discussion, a voice vote was held and was in the affirmative. Article 02 was declared passed.

Article 03: Highways & Streets

To see if the Town will vote to raise and appropriate the sum of \$13,172.00 for Highways, Streets and Bridges.

(Recommended by the Board of Selectmen).

Akers Pond Association	\$ 4,672.00
Street Lighting	4,500.00
Sidewalk Maintenance	<u>4,000.00</u>
	\$ 13,172.00

A motion was made by Jon Lane and seconded by Richard Roy to accept the Article as read. Deborah Freedman asked why the sidewalk maintenance line was higher than last year. Selectman, Tod Lemieux, explained that it had been put up for bid and that the sidewalk would be plowed further than it had been done in the past. Since there was no further discussion, a voice vote was held and was in the affirmative. Article 03 was declared passed.

Article 04: Misc Depts

To see if the Town will vote to raise and appropriate the sum of \$100,109.00 for the balance of the budget in Miscellaneous Departments.

(Recommended by the Board of Selectmen).

Transfer Station	\$ 62,153.00
Welfare	2,000.00
Parks & Recreation	2,500.00
Debt/Service Fire Barn	28,456.00
Heritage Commission	<u>5,000.00</u>
	\$100,109.00

A motion was made by Jon Lane and seconded by Alex Grover to accept the Article as read. Richard Roy asked if a line item could be added for paving of the Transfer Station road. The moderator, Leslie Swanson, explained that it could not be done at this time, but could be presented for next year. Deborah Freedman explained how the \$5,000.00 for the Heritage Commission would be used. There being no further discussion, a voice vote was held and was in the affirmative. Article 04 was declared passed.

Article 05: Water and Sewer

To see if the Town will vote to raise and appropriate the sum of \$33,470.00 for the Water and Sewer Departments.

(Recommended by the Board of Selectmen).

Water Department	\$ 23,970.00
Sewer Department	<u>9,500.00</u>
	\$ 33,470.00

A motion was made by Gary Bisson and seconded by Raymond Labrecque to accept the Article as read. There being no discussion, a voice vote was held and was in the affirmative. Article 05 was declared passed.

Article 06: Health

To see if the Town will vote to raise and appropriate the sum of \$4,950.00 for the support for outside services.

(Recommended by the Board of Selectmen).

UCVH	\$ 800.00
Northern Human Serv/Mental Health	350.00
Northwood's Home Health Hosp	2,000.00
Tri-County Cap	650.00
Red Cross	159.00
CASA	500.00
Child Advocacy Center	291.00
Tri-County Transit	<u>200.00</u>
	\$4,950.00

A motion was made by Alex Grover and seconded by Marc Poulin to accept the Article as read. Since there was no discussion, a voice vote was held and was in the affirmative. Article 06 was declared passed.

Article 07: Library Trustees

To see if the Town will vote to raise and appropriate the sum of \$19,565.00 for the Library Trustees. \$1,000.00 to come from library revenues, \$18,565.00 to come from general taxation.

(Recommended by the Board of Selectmen).

A motion was made by Sharon Lane and seconded by Crystal Labrecque to accept the Article as read. Since there was no discussion, a voice vote was held and was in the affirmative.

Article 08: 4th of July

To see if the Town will vote to raise and appropriate the sum of \$7,500.00 for the 4th of July Celebration.

(Recommended by the Board of Selectmen).

A motion was made by Jon Lane and seconded by Sharon Lane to accept the Article as read. There being no discussion, a voice vote was held and was in the affirmative. Article 08 was declared passed.

Article 10: Water

To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Water Capital Reserve Fund previously established, with this amount coming from the Unassigned Fund Balance on hand December 31, 2015.

(Recommended by the Board of Selectmen).

A motion was made by Alex Grover and seconded by Pierre Rousseau to accept the Article as read. After much discussion, a motion was made by Pierre Rousseau and seconded by Jon Lane to move the question. The moderator called for a show of hands and the vote was in the affirmative. The question was moved. There being no further discussion on Article 10, a voice vote was held and was in the affirmative. Article 10 was declared passed.

Article 11: Sewer

To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Sewer Capital Reserve Fund previously established, with this amount coming from the Unassigned fund Balance on hand December 31, 2015.

(Recommended by the Board of Selectmen).

A motion was made by Jon Lane and seconded by Kathy Thebault to accept the Article as read. Since there was no discussion, a voice vote was held and was in the affirmative. Article 11 was declared passed.

Article 12: Paint Town Boundaries

To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Town Boundaries Capital Reserve Fund, previously established, with this amount coming from the Unassigned Fund Balance on hand December 31 2015.

(Recommended by the Board of Selectmen).

A motion was made by Sharon Lane and seconded by Alex Grover to accept the Article as read. Gary Bisson asked if there was an estimate as to how much it would cost , per mile, to have the Town boundaries painted. Cheryl Lord stated that they did not know. Since there was no further discussion, a voice vote was held and was in the affirmative. Article 12 was declared passed.

Article 13: Reappraisal

To see if the Town will vote to raise and appropriate the sum of \$8,000.00 to be added to the Reappraisal Capital Reserve Fund previously established.

(Recommended by the Board of Selectmen).

A motion was made by Alex Grover and seconded by Gary Bisson, to accept the article as read. Since there was no discussion, a voice vote was held and was in the affirmative. Article 13 was declared passed.

Article 14: Fire Building

To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Fire Station Building Capital Reserve Fund previously established, with this amount coming from the Unassigned Fund Balance on hand December 31, 2015. This amount represents an unexpended amount from the Fire Department Budget that lapsed at the end of 2015.
(Recommended by the Board of Selectmen)

A motion was made by Alex Grover and seconded by Jon Lane to accept the Article as read. There being no discussion, a voice vote was held and was in the affirmative. Article 14 was declared passed.

Article 15: Fire Truck

To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to be added to the fire Truck Capital Reserve Fund previously established, with this amount coming from the Unassigned Fund Balance on hand December 31, 2015. This amount represents an unexpended amount from the Fire Department Budget that lapsed at the end of 2015.
(Recommended by the Board of Selectmen).

A motion was made by Alex Grover and seconded by Deborah Freedman to accept the Article as read. There being no discussion, a voice vote was held and was in the affirmative. Article 15 was declared passed.

Article 16: Library Building

To see if the Town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Library Expansion Capital Reserve Fund previously established, with this amount coming from the Unassigned Library Fund Balance on hand December 31, 2015. This amount represents an unexpended amount from the Library budget that lapsed at the end of 2015.
(Recommended by the Library Trustees).

A motion was made by Sharon Lane and seconded by Crystal Labrecque to accept the Article as read. Since there was no discussion, a voice vote was held and was in the affirmative. Article 16 was declared passed.

Article 17: Petition Article

To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be donated to the Umbagog ATV Association, with the amount coming from the Errol Town Forest Maintenance Fund Account. The purpose of the appropriation is to be used as a match for a Grant from the State of New Hampshire, for establishing an ATV trail out of the Town of Errol to the North. This appropriation will not affect the tax rate.
(By Petition) (Not Recommended by the Board of Selectmen).

A motion was made by Alex Grover and seconded by Gerry Gingras to accept the Article as read. Raymond Labrecque made a motion to amend the Article to read that in the event the Club did not

receive a matching grant, the \$10,000.00 would not be given. Robert Ouellet seconded that motion. A voice vote was held and was in the affirmative. The amendment to not give the \$10,000.00 in the event that the Club did not receive a matching grant passed.

Charles Kurtz stated that it would be beneficial to the Town to have a new ATV trail coming into the Town and going out. It would bring much more business in. Pierre Rousseau pointed out that if the Article passed as worded, the funds would come out of the Town Forest. Terri Ruel made a motion to amend the Article so that the funds would come from the Unexpended Fund Balance of the Town. Mark Johnson seconded the motion. After much more discussion, the Moderator, Leslie Swanson, read the amended Article.

To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** to be donated to the Umbagog ATV Association, with the amount coming from the Errol Unassigned Fund Balance Account. The purpose of this appropriation is to be used as a match for a Grant from the State of New Hampshire, for establishing an ATV trail out of the Town of Errol to the North. In the event the ATV Association would not received the grant from the State of New Hampshire the Town would not provide the \$10,000.00.

(By Petition) (Not Recommended by the Board of Selectmen).

More discussion followed. A motion was made by Robert Ouellet and seconded by Gary Bisson to move the question. A voice vote was held and was in the affirmative. The Article was moved. The moderator then called for a voice vote on the amended Article. The voice vote was not conclusive. A show of hands was then held. The count was 15 yes, 16 no. There was a call for a re-vote. After a brief recess to research the legality of a re-vote, the moderator asked if there would be at least 7 people in the audience requesting a re-vote. A show of hands was held and there were more than 7 hands showing. The moderator then called for a paper ballot vote on Article 17. A motion to entertain a recess so that a written ballot vote could be taken was made by Alex Grover and seconded by Jon Lane. A paper ballot was then held and the vote was 19 yes and 20 no. Article 17 was defeated.

Article 18: Federal Land Acquisition

To see if the Town will vote to ask the State Government of New Hampshire to use all legal, legislative and executive means to limit the federal acquisition of private lands within New Hampshire, based on (1) the restrictions on land ownership place on the federal government by the United States Constitution Article 1 Section 8; and (2) NHRSA Title 9, Chapter 121. (By Petition)

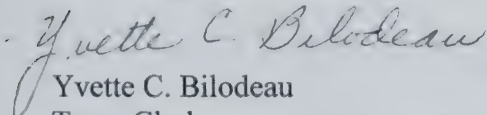
A motion was made by Alex Grover and seconded by Gerry Gingras to accept the Article as read. Robert Lord explained the meaning of article 18. He stated that he wanted to present the officials in Concord with a letter stating that the people of Errol were not in favor of allowing the Federal Government to buy land in Errol without the consent of the people of Errol. He stated that other towns were doing the same thing. Mr. Lord also pointed out that they were not following state law when purchasing land. There being no further discussion, a voice vote was held and was in the affirmative. Article 18 was declared passed.

Article19: Other Business

Pierre Rousseau wanted to acknowledge Charles Kurtz and Stanley Gula for their hard work and dedication while they served on the Town Forest Commission. A show of appreciation was also shown for Clara Grover for her many years of service and dedication to the Town. Mention was made that Gerry Gingras was going to Australia to compete in their woodsman competition. Good luck, Gerry. Selectman, Marc Poulin gave his thanks to all the people who give of their time to serve on the different Committees and Boards for the Town.

There being no further discussion, a motion was made by Crystal Labrecque and seconded by Jon Lane to adjourn the meeting. Meeting adjourned at 1:55pm.

Respectfully submitted,


Yvette C. Bilodeau
Town Clerk

Errol Board of Selectmen

The Bids for the Water Project were received in March 2016. We were able to get the new well drilled and the pump house built.

We were able to put new pipe in up to 6 Colebrook Road when we ran out of funds. We are applying for more funds to finish the project.

This year has been very busy for the Town Clerk and the Supervisors of the Check list. There was a Presidential Primary in January, Town Meeting in March, another Primary in September and Election in November.

The Town Hall needed a new chimney; we put it out for bid and got it repaired in November.

We built a new warming hut at the Transfer Station; it will be done this winter.



Errol Consolidated School
PO Box 129 – 99 Main Street
Errol, New Hampshire 03579
(603) 482-3341 - Fax (603) 482-3722
errolschool@yahoo.com

Annual Report

Of the

School Officials

Of the School District of

Errol, New Hampshire

For The

Fiscal Year Ending June 30, 2016

Officers

<u>OFFICE</u>	<u>NAME</u>	<u>Term Expires</u>
MODERATOR	Leslie Swanson	2018
CLERK	Cheryl Lord	2018
TREASURER	Gail Poulin	2018
AUDITORS	The Mercier Group	
SCHOOL BOARD	Crystal Labrecque	2017
	Stacey Smith(appointed)	2017
	Todd Smith	2019

School Administrative Unit No. 20
123 Main Street
Gorham, NH 03581
(603) 466-3632
Fax (603) 466-3870
www.sau20.org

SUPERINTENDENT OF SCHOOLS
Paul Bousquet

CERTIFIED BUSINESS ADMINISTRATOR
Pauline Plourde

DIRECTOR OF SPECIAL SERVICES
Kim Bartoli-Brown

School: Errol Local School
New Hampshire
Warrant and Budget
2017

To the inhabitants of the town of Errol School District in the County of Coos in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Dates: March 14, 2017 (Voting by Ballot); **Time:** 3:00 PM to 7:00 PM – Elections

Dates: March 18, 2017 (Annual Meeting); **Time:** 9:00 AM – Business Meeting

Location: Errol Town Hall, 33 Main Street

Details: Articles 1-2 by Ballot; Articles 3-10 by voice vote during the annual meeting

Article 01: Election of Board

To choose a school board member for the ensuing year.

☐ Yes ☐ No

Article 02: Election of Board

To choose a member of the school board for the ensuing three (3) years.

☐ Yes ☐ No

Article 03: Reports

To see if the District will vote to accept the reports of agents, auditors, committees, and officers heretofore chosen, as printed in the Annual Report.

☐ Yes ☐ No

Article 04: Set Salaries

To set the salaries of school district officers:

School Board Chair	\$350.00
School Board Members (2)	\$250.00 each
Treasurer	\$450.00
Clerk	\$ 25.00
Moderator	\$ 30.00
Supervisors of Checklist (3)	\$ 25.00 each
Ballot Clerks (3)	\$ 25.00 each
(Recommended by the School Board.)	

☐ Yes ☐ No

Article 05: Operating Budget

To see if the school district will vote to raise and appropriate the SCHOOL BOARD'S recommended amount of **\$447,943** for the support of the Errol Consolidated School, and for the payment of statutory obligations of the District, said sum to be in addition to the sums raised under other articles in this warrant as follows: (Majority vote required)

Regular Education	\$223,943
High School Tuition	\$ 38,011

Special Education	\$ 175
Student Support Services	\$ 20,241
Staff Support Services	\$ 5,593
School Board	\$ 11,797
SAU #20	\$ 52,578
Administrative Support	\$ 36,852
Custodial/Building	\$ 38,078
Student Transportation	\$ 20,675

☐ Yes ☐ No

Article 06: Food Service

To see if the town will vote to raise and appropriate the sum of **\$27,791** to be added to the Food Service Program Special Revenue Fund, with said funds to come from the general fund, grants, and/or food service sales. Recommended by the Errol School Board. Majority vote required.

☐ Yes ☐ No

Article 07: Federal Grant Programs

To see if the District will vote to raise and appropriate the sum of **\$25,000** to be added to the Federal and Private Grants Special Revenue Fund, with said funds to come from federal and/or private grants. Recommended by the Errol School Board. Majority vote required.

☐ Yes ☐ No

Article 08: Building & Grounds Capital Reserve Fund

To see if the school district will vote to raise and appropriate the sum of **\$10,000** to be added to the Building & Grounds Capital Reserve Fund previously established. Recommended by the school board. (Majority vote required)

☐ Yes ☐ No

Article 09: Teacher Benefit Trust Fund

To see if the school district will vote to raise and appropriate the sum of **\$1,500** to be added to the Teacher Benefit Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. Recommended by the school board. (Majority vote required)

☐ Yes ☐ No

Article 10: Other Business

To transact any other business that may legally come before this meeting.

☐ Yes ☐ No

Given under our hands, February 9, 2017

We certify and attest that on or before February 15, 2017, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Errol Consolidated School, Errol Corner Store, Errol General Store, and delivered the original to the Town of Errol Officials

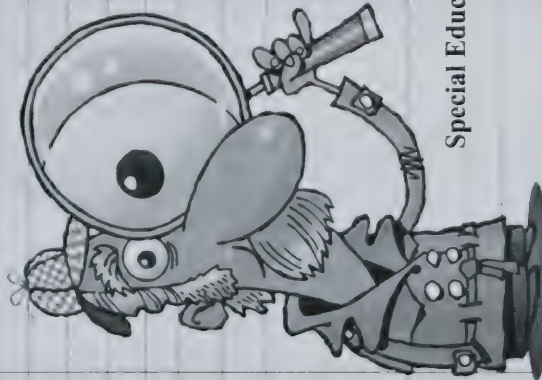
Printed Name	Position	Signature
Todd Smith	Chairperson	
Stacey Smith	School Board Member	
Crystal Labrecque	School Board Member	

Errol School District

Errol FY2018 Proposed Budget

Line #	General	FY15 Adopted	FY15 Actual	FY16 Adopted	FY16 Actual	FY17 Adopted	FY18 Proposed	\$ Incr	% Incr
30	Regular Education	\$206,581.00	\$198,780.12	\$220,952.69	\$222,971.23	\$246,526.52	\$261,953.86	\$15,427.34	6.3%
40	Special Education	\$15,534.00	\$6,032.84	\$11,422.27	\$6,394.84	\$11,767.71	\$175.00	(\$11,592.71)	-98.5%
45	Other Education	\$880.00	\$999.56	\$1,118.06	\$0.00	\$0.00	\$0.00	\$0.00	#N/A
71	Student Support Services	\$33,811.00	\$32,464.26	\$36,797.57	\$30,494.25	\$31,012.30	\$20,241.38	(\$10,770.92)	-34.7%
86	Staff Support Services	\$2,492.00	\$1,197.42	\$775.00	\$516.81	\$725.00	\$5,593.10	\$4,868.10	671.5%
101	School Board	\$61,937.00	\$60,557.85	\$59,071.31	\$57,506.40	\$60,821.78	\$64,375.03	\$3,553.25	5.8%
122	Administrative Services	\$54,877.00	\$58,686.43	\$60,350.48	\$59,964.73	\$61,889.19	\$36,851.64	(\$25,037.55)	-40.5%
138	Custodial Services	\$36,121.00	\$32,780.92	\$36,960.62	\$30,674.26	\$36,239.55	\$38,078.36	\$1,838.81	5.1%
143	Transportation	\$19,675.00	\$19,045.00	\$19,675.00	\$19,000.00	\$20,675.00	\$20,675.00	\$0.00	0.0%
149	CRF/ETF Transfers	\$63,340.00	\$26,650.85	\$64,109.00	\$27,288.08	\$60,825.95	\$64,290.71	\$3,464.76	5.7%
150	Grand Total	\$495,248.00	\$437,195.25	\$511,232.00	\$454,810.60	\$530,483.00	\$512,234.08	(\$18,248.92)	-3.4%

	FY15	FY16	FY17	FY18
Berlin	\$14,716.00	\$14,619.00	\$15,525.00	\$16,011.00
Colebrook	\$19,157.00	\$20,145.00	\$17,285.00	\$22,000.00
State Average	\$16,037.00	\$16,727.00	\$17,259.00	\$17,259.00

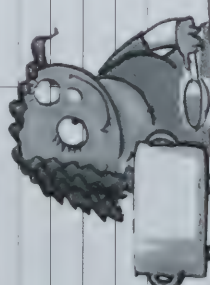


Budget Highlights

Regular Education	Restructuring of personnel due to Sharon's retirement; hiring of a para professional to assist teachers. Average salary scale increase 3.32% with support staff at 3%. Health Insurance set with a maximum of 6.5%.
Special Education/Student Support Services	No identified students at this time; corresponding decrease in student support services.
Staff Support Services	Due to restructuring, teachers will meet for two weeks to work on curriculum.
School Board Services	Reduced use of available Fund Balance to reduce SAU assessments, +\$2,948
Administrative Services	Kathy will be teaching full time while holding principal responsibilities; additional administrative assistant support.
Custodial Services	Increase in building repairs to address building needs.

School Lunch

Line #	Lunch Program	FY15 Adopted	FY15 Actual	FY16 Adopted	FY16 Actual	FY17 Adopted	FY18 Proposed	\$ Incr	% Incr
151	Revenues								
152	Local Child Nutrition	\$7,300.00	\$8,695.89	\$8,000.00	\$8,860.80	\$8,000.00	\$8,500.00	\$500.00	6.3%
153	Senior Meals-Lunch progr	\$0.00	\$0.00	\$500.00	\$910.00	\$0.00	\$850.00	\$850.00	#N/A
154	Other Local Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	(\$500.00)	-100.0%
155	State Child Nutrition	\$175.00	\$138.06	\$175.00	\$160.20	\$150.00	\$175.00	\$25.00	16.7%
156	Other Revenue	\$0.00	\$2,043.74	\$0.00	\$1,047.18	\$0.00	\$1,200.00	\$1,200.00	#N/A
157	Federal Child Revenue	\$3,600.00	\$2,933.84	\$3,300.00	\$2,416.71	\$3,200.00	\$2,500.00	(\$700.00)	-21.9%
158	Transfer from General Fund	\$11,265.00	\$10,650.85	\$11,134.00	\$11,288.08	\$12,976.00	\$14,565.71	\$1,589.71	12.3%
159	Lunch Program Revenues Total	\$22,340.00	\$24,462.38	\$23,109.00	\$24,682.97	\$24,826.00	\$27,790.71	\$2,964.71	11.9%
160	Expenses								
161	Lunch Salary	\$14,629.30	\$14,591.79	\$15,161.00	\$15,116.53	\$15,470.00	\$16,027.87	\$557.87	3.6%
162	Substitute	\$0.00	\$63.44	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.0%
163	FICA	\$1,119.07	\$1,121.09	\$1,167.00	\$1,156.45	\$1,183.51	\$1,226.13	\$42.62	3.6%
164	Unemployment Compensation	\$68.60	\$75.57	\$44.00	\$83.51	\$28.00	\$28.00	\$0.00	0.0%
165	Workers Compensation	\$373.03	\$251.54	\$387.00	\$74.67	\$394.49	\$408.71	\$14.22	3.6%
166	Travel	\$200.00	\$0.00	\$100.00	\$234.07	\$200.00	\$250.00	\$50.00	25.0%
167	Supplies	\$700.00	\$642.68	\$700.00	\$585.44	\$700.00	\$700.00	\$0.00	0.0%
168	Bottled Propane	\$550.00	\$136.76	\$550.00	\$346.09	\$500.00	\$500.00	\$0.00	0.0%
169	Food	\$4,600.00	\$5,535.77	\$4,800.00	\$5,899.03	\$6,000.00	\$7,100.00	\$1,100.00	18.3%
170	USDA Commodities	\$0.00	\$2,043.74	\$0.00	\$1,047.18	\$0.00	\$1,200.00	\$1,200.00	#N/A
171	Dues & Fees	\$100.00	\$0.00	\$100.00	\$140.00	\$250.00	\$250.00	\$0.00	0.0%
172	Lunch Program Expense Total	\$22,340.00	\$24,462.38	\$23,109.00	\$24,682.97	\$24,826.00	\$27,790.71	\$2,964.71	11.9%





ERROL SCHOOL DISTRICT

TAX IMPACT SUMMARY

	<u>2015-2016</u>	<u>2016-2017</u>	<u>Proposed 2017-2018</u>
Regular Education:	\$ 412,267.26	\$ 441,649.00	\$ 433,228.00
Special Education:	\$ 34,855.74	\$ 28,009.00	\$ 14,715.00
Warrants (*See Below):	\$ 64,109.00	\$ 60,826.00	\$ 64,291.00
Total Operating Budget:	\$ 511,232.00	\$ 530,483.00	\$ 512,234.00
Less: Total Revenues and Credits:	\$ 44,833.00	\$ 44,730.00	\$ 46,205.00
Fund Balance:	\$ 29,704.28	38,144.00	10,000.00
Fund Balance Retention	\$ (9,348.00)	\$ (10,000.00)	\$ -
Total Revenues	\$ 65,189.28	\$ 72,874.00	\$ 56,205.00
District Assessment	\$ 446,042.72	\$ 457,609.00	\$ 456,029.00
Less: State Education Grant:	\$ 14,426.00	\$ 13,157.00	\$ -
Less: State Education Tax:	\$ 186,868.00	\$ 175,775.00	\$ 162,845.00
Local School Tax Portion:	\$ 244,748.72	\$ 268,677.00	\$ 293,184.00
Local School Tax Rate:	2.84	3.09	3.37
State School Tax Rate:	2.54	2.36	2.19
Total School Tax:	5.38	5.46	5.57
	(0.05)	0.08	0.11
Total Equalized Evaluation:	\$ 86,043,024	\$ 86,883,356	\$ 86,883,356
Total Valuation w/o Utilities:	\$ 73,651,224	\$ 74,491,556	\$ 74,491,556
Tax Impact on Use of Fund Balance	\$ 0.24	\$ 0.32	\$ 0.12

FOR EVERY BUDGET INCREASE OF: \$ 86,883.00 \$ 1.00
 FOR EVERY BUDGET INCREASE OF: \$ 10,000.00 \$ 0.12

Revenue

Source	FY2016	FY2017	FY2018
Local/Miscellaneous	\$ 3,025.00	\$ 2,075.00	\$ 2,175.00
Federal Aid	\$ 1,000.00	\$ -	\$ -
Lunch Revenues	\$ 11,975.00	\$ 11,850.00	\$ 13,225.00
Federal Grants	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Federal Forest	\$ 3,833.00	\$ 5,805.00	\$ 5,805.00
Fund Balance	\$ 20,356.28	\$ 28,144.00	\$ 10,000.00
Adequacy Grant	\$ 14,426.00	\$ 13,157.00	\$ -
Total Revenues	\$ 79,615.28	\$ 86,031.00	\$ 56,205.00
Loss in Revenue			\$ (29,826.00)
Tax Impact on loss			\$ (0.34)

Errol Consolidated School

2016 - 2017

Faculty / Staff

<u>Faculty/Staff</u>	<u>Position</u>	<u>Salary</u>
Bourassa, Nancy	Lunch Director	\$15,470.00
Cote, Mary	Grade Teacher	\$37,945.00
Freak, Shery	Administrative Assistant	\$ 3,538.00
Lane, Sharon	Grade Teacher	\$52,255.00
Lemieux, Barbara	Maintenance	\$10,661.00
Urso, Kathleen	Principal/Teacher	\$62,388.00
VanderWolk, Martha	SPED (PT)	\$21,286.00

Errol Consolidated School
Principal's Annual Report
2016

What do you get when you add duct tape to yards of plastic? An inflatable structure that you can play in! And that is exactly what we made as a hands on, cross curricular activity with Catherine Judge, a visiting artist who came to ECS last spring.

What do I mean by cross curricular? That is a project or activity that promotes learning in a number of different core areas at the same time. With our inflatable structure, we used math, science, engineering, art, civics, public speaking and teamwork to create a structure that filled the gym in Town Hall and was big enough for students and adults to walk into. We spent two full days, discussing ideas, making scale models, voting on the one we would be creating, measuring, taping, decorating and using wind power to inflate our structure. It was a project that every student and staff member took part in, enjoyed, and learned from and one that we were able to share with many of our seniors as well as our ECS parents. It was an active learning activity and I am sure that the students will remember the lessons of those two days for a long time.

Active learning and hands on activities allow students who learn on different levels and in different ways to participate in and benefit from our lessons. Experts have known for years that children learn in many different ways, some are more creative, some are mathematical and factual, and others lean towards reading and writing. While others need to physically experience things. I am sure that everyone remembers studying for a spelling test --- but how did you do it when you were in school? Did you study the words and have someone quiz you? Did you practice writing them over and over again? Analyze them to look for patterns you could remember? We all learned differently, too, but may not have been given the chance to do so in a classroom. Today, we can.

Planting two batches of seeds and following their progress and watching for differences in their growth just might help you to determine which batch went to space when doing the Tomatosphere project. Actually holding a soldiers kit from the 1800's or singing songs from the Civil War and understanding what was happening when they were first sung might mean more to you than just reading about it, so we often have traveling trunks in the classroom. Getting weekly clues from 10 different mystery areas throughout the world and spending time narrowing things down until you have discovered where each one is part of "Mystery Class" Finding out that for the first time in years of doing the activity that each student identified every single place correctly is amazing. Congratulations to Mrs. Cote's class for that is exactly what they did last year.

Working with math, spelling and other applications on the IPADS and computers, creating Storyboards and blogging, learning from musicians and artists who come to share their talent and skills but also their cultures --- these are hands on, cross curricular activities that stay with our students. Of course, we use textbooks and teach the basics of our core classes in order to provide a solid foundation of knowledge for our students. But we also want to use every available resource and activity possible to provide them with every opportunity to grow and succeed and prepare for their future.

Those working to provide these opportunities, the backbone of our school, are our staff. We have a truly dedicated and talented staff and work very well together. Sadly, Sharon Lane, a classroom teacher who has been a valued member of our team at ECS for 15 years will be retiring in June. She has worked tirelessly in her efforts to provide the best possible education for every student that has been in her K- 3 classroom. She has been a friend, coworker, mentor to many and strong supporter of this school for the many years that I have known her and will be greatly missed. Thank you Sharon, for all of your hard work and for your dedication to children. Enjoy your retirement!

And as always, thank you to the citizens of Errol and the team at the SAU for your support.

Kathleen A. Urso, Principal

**Superintendent's Report
Errol School District
Errol, New Hampshire
2016**

Dear Citizens of Errol,

Thank you for supporting the Errol Consolidated School!

This June will be the end of an educational era in the North Country as Sharon Lane retires as a teacher here in Errol! Prior to Sharon joining the Errol Consolidated School Team in 2002 she taught in Colebrook for twenty three years. To achieve thirty eight successful years in education is quite the accomplishment. The young lives that Sharon has influenced must number...? I cannot fathom a guess. Since I have known Sharon I have witnessed her dedication to the children in the Errol Consolidated School. Sharon has continued to grow as an educator working to hone her skills through training and other professional development activities. I have known many veteran educators who feel they have nothing more to learn. Sharon knows that there is always something else to learn. What a strength this is for a teacher! She will be deeply missed as she moves to another phase of her life. Please join me as I thank her for all she has done for our children and wish her a happy and healthy retirement!

We may be the smallest school in New Hampshire but we provide a "large" array of learning opportunities for our children. Our dedicated staff knows that we must work hard to give our children offerings that are available in other larger schools. Through grants and local funding artistic offerings are made available to our children. (Principal, Kathy Urso is always on the lookout for a program or activity that will benefit our students.) Artists, musicians and other subject area specialists are brought to the school to enhance a strong academic centered curriculum. Staff members attend professional development training to educate students using the latest instructional techniques. Working and growing together as an academic team allows our teachers to create a positive impact on our children-academically-socially-emotionally-creatively.

I would like to thank the staff for the great job they do every day, in the classroom, the cafeteria, in the office, on the bus.... No matter where we serve the students-quality abounds. Thanks to the Errol School Board for the support and advice that they give to me as educational decisions are made for the children of our small community. Pauline Plourde, thank you for the great work that you do to manage the finances of the Errol School District. As is stated in the first line of this annual letter-Thank you for the support you all give to the Errol Consolidated School. The community support for our small school is truly heartwarming!

Please do not hesitate to visit, email-paul.bousquet@sau20.org or call me at 466-3632 x 1105 if you have any questions, concerns or wish to discuss the education of the children of Errol.

Sincerely,

Paul Bousquet
Superintendent, SAU 20

SCHOOL ADMINISTRATIVE UNIT #20

**THANK YOU Maria Delisle for your many (35) years of
dedication to our SAU and Districts!**

Expenses	Budget		Budget
Community Services	\$ 1,400		\$ 1,400
Professional Services (Pre-school/Speech)	\$ 75,446		\$ 76,018
Instructional Staff Development Services	\$ 32,576		\$ 31,769
Network Administration	\$ 81,296		\$ 97,113
School Board	\$ 7,041		\$ 7,334
Administrative Services	\$ 35,650		\$ 31,050
Superintendent Services	\$ 174,324		\$ 177,331
Special Education Services	\$ 169,364		\$ 158,597
Support Services-Business	\$ 248,606		\$ 251,118
Building/Custodial	\$ 5,800		\$ 5,900
TOTAL EXPENSES:	\$ 831,503		\$ 837,629

Apportionment

Revenues	2017-2018		2016-2017		2017-2018
Interest	\$ 200	Dummer	\$34,570		\$36,505
Serv to LEA	\$ 19,000	Errol	\$49,630		\$52,578
Wellness Grant	\$ 1,400	Milan	\$113,662		\$135,740
Speech Serv	\$ 76,018	GRS Coop	\$452,745		\$468,688
Fund Balance	\$ 47,500		\$650,607		\$693,511
Total Revenue	\$ 144,118				

Total Revenues & Apportionments \$ 837,629

SAU Staff

Superintendent	Paul Bousquet
Business Administrator	Pauline Plourde
Co-Director Special Education	Kim Bartoli-Brown
	Steve Gordon (Retired)
Technology Director	Amanda Ramsay
Speech Pathologist	Mandy Roberge
Office Manager	Maria Delisle
Business Assistant	Lorna Aldrich
Office Assistant	Karen Couture
Office Assistant	Lisa Sankiw

ERROL SCHOOL DISTRICT MEETING
STATE OF NEW HAMPSHIRE
MARCH 12, 2016

The Errol School District Meeting's election of officers was held on March 8, 2016. The polls were opened at 8:00 am for voting on Articles 1-2 by Moderator, Leslie Swanson. The polls were closed at 7:00 pm. Ballots were counted immediately following the close of the polls by Larry Enman, Selectman and Cheryl Lord, Errol School District Clerk. There were 44 ballots cast and the results are as follows:

Article 01: To choose a treasurer for the ensuing two (2) years.

Gail Poulin received 44 votes and was declared treasurer for two (2) years

Article 02: To choose a member of the school board for three (3) years.

Todd Smith received 43 votes and Stacey Smith received 1 vote. **Todd Smith** was declared member of the school board for three (3) years.

ERROL SCHOOL DISTRICT MEETING
MARCH 12, 2016

The business portion of the Errol School District meeting was held on March 12, 2016, with the Moderator, Leslie Swanson opening the meeting at 9:00 am. The moderator asked for a vote to allow nonresidents to speak if they had pertinent information regarding an article. Voice vote was in the affirmative to allow nonresidents to speak. The Moderator then read the warrant articles.

Article 03: To see if the District will vote to accept the reports of agents, auditors, committees and officers heretofore chosen as printed in the Annual Report.

A motion was made by Bill Freedman and seconded by Bob Lord to accept Article 3 as read. Voice vote was in the affirmative and Article 3 was accepted as read.

There being no discussion, the Moderator called for the vote on Article 3. Voice vote was in the affirmative and **Article 3** was declared passed.

Article 4: To set the salaries of school district officers.

School Board Chair	\$ 350.00
School Board Members (2)	\$ 250.00 each
Treasurer	\$ 450.00

Clerk	\$ 25.00
Moderator	\$ 30.00
Supervisors of Checklist (3)	\$ 25.00 each
Ballot Clerks (3)	\$ 25.00 each
(Recommended by the School Board)	

A motion was made by Bob Lord and seconded by Jerry Gingras to accept Article 4 as read. There being no discussion the Moderator called for the vote on Article 4. Voice vote was in the affirmative and **Article 4** was declared passed

Article 5: To see if the school district will vote to raise and appropriate the SCHOOL BOARD'S recommended amount of **\$ 469,657** for the support of the Errol Consolidated School, and for the payment of statutory obligations of the District, said sum to be in addition to the sums raised under other articles in this warrant as follows: Recommended by the Errol School Board. (Majority vote required)

Regular Education	\$ 196,319
High School Tuition	\$ 50,207
Special Education	\$ 11,768
Student Support Services	\$ 31,012
Staff Support Services	\$ 725
School Board	\$ 11,192
SAU #20	\$ 49,630
Administrative Support	\$ 61,889
Custodial/Building	\$ 36,240
Student Transportation	\$ 20,675

A motion was made by Sharon Lane and seconded by Jerry Gingras to accept Article 5 as read. Voice vote was in the affirmative and Article 5 was accepted as read.

Rob Maxwell, reporter for the News & Sentinel asked how many high school students were being tuitioned. Paul Bousquet stated that there were three.

There being no further discussion the Moderator called for the vote on Article 5. Voice vote was in the affirmative and **Article 5** was declared passed.

Article 6: To see if the town will vote to raise and appropriate the sum of **\$ 24,826** to be added to the **Food Service Program special revenue fund**, with said funds to come from the general fund, grants, and/or food service sales. Recommended by the Errol School Board. Majority vote required.

A motion was made by Jonathan Lane and seconded by Bill Freedman to accept Article 6 as read. Voice vote was in the affirmative and Article 6 was accepted as read.

There being no discussion, the Moderator called for the vote on Article 6. Voice vote was in the affirmative and **Article 6** was declared passed.

Article 7: To see if the District will vote to raise and appropriate the sum of **\$ 25,000** to be added to the **Federal and Private Grants special revenue fund**, with said funds to come from federal and/or private grants. Recommended by the Errol School Board. Majority vote required.

A motion was made by Sharon Lane and seconded by Barbara Lemieux to accept Article 7 as read. Voice vote was in the affirmative and Article 7 was accepted as read.

It was explained to Rob Maxwell that Article 7 will not be raised from taxes.

There being no further discussion, the Moderator called for the vote on Article 7. Voice vote was in the affirmative and **Article 7** was declared passed.

Article 8: To see if the school district will vote to raise and appropriate the sum of **\$ 10,000** to be added to the **Building & Grounds Capital Reserve Fund** previously established. Recommended by the school board. (Majority vote required)

A motion was made by Barbara Lemieux and seconded by Ray Labrecque to accept Article 8 as read. Voice vote was in the affirmative and Article 8 was accepted as read.

Dottie Kurtz asked why an increase of \$5,000. Paul Bousquet explained that they put in new boiler last year and want to put more this year as the building is aging.

There being no further discussion, the Moderator called for the vote on Article 8. Voice vote was in the affirmative and **Article 8** was declared passed.

Article 9: To see if the school district will vote to raise and appropriate the sum of **\$ 1,000** to be added to the **Teacher Benefit Trust Fund** previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. Recommended by the school board. (Majority vote required)

A motion was made by Bob Lord and seconded By Jon Lane to accept Article 9 as read. Voice vote was in the affirmative and Article 9 was accepted as read.

There being no discussion, the Moderator called for the vote on Article 9. Voice vote was in the affirmative and **Article 9** was declared passed.

Article 10: To transact any other business that may legally come before this meeting.

Rob Maxwell asked what the effect will be on the tax rate. Pauline Plourde explained that was dependent on the town's evaluation and when the tax rate is set. She said they used \$20,000 from fund balance last.

Cheryl Lord said that she hopes everyone will read Paul Bousquet's letter in the town report as it absolutely defines and describes our school and the values that our children get out of our school and our teachers. It was beautifully written.

There being no further business the Moderator asked for a motion to adjourn the meeting. The motion was made by Sharon Lane and seconded by Todd Smith to adjourn. Voice vote was in the affirmative and the meeting was declared adjourned at 9:25 am.

Respectfully,

A handwritten signature in cursive script that reads "Cheryl Lord".

Cheryl Lord
Errol School District Clerk

The Mercier Group

a professional corporation

INDEPENDENT AUDITOR'S COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

To the Members of the School Board and Management

Errol School District

Errol, New Hampshire

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Errol School District for the year ended June 30, 2016, and have issued our report thereon dated October 22, 2016. Professional standards require that we provide you with the following information related to our audit.

- **Our Responsibility under U.S. Generally Accepted Auditing Standards.** As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.
- **Planned Scope and Timing of the Audit.** We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter, planning materials and other communications prior to commencement of audit fieldwork.

Significant Audit Findings

Qualitative Aspects of Accounting Practices. Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Errol School District are described in the *Summary of Significant Accounting Policies* note to the financial statements. The District adopted no new accounting policies and the application of existing policies was not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Management's estimate of depreciation is based on the expected number of years an asset will be used in operations and on the age and condition of capital assets at year-end. We evaluated the key factors and assumptions used to develop this estimate in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management's estimate of net pension liability, deferred inflows and outflows of resources related to the District's proportionate share of the New Hampshire Retirement System (NHRS) is based on independently audited information supplied by NHRS.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most

sensitive disclosure(s) affecting the financial statements were considered to be adequately explained in the notes to the financial statements.

Difficulties Encountered in Performing the Audit. We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements. Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. During the course of our engagement, we have advised Management on the application of accounting procedures and as a result of audit procedures proposed no adjustments to the accounting records.

Disagreements with Management. For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations. We have requested certain representations from management that are included in the management representation letter dated October 22, 2016.

Management Consultations with Other Independent Accountants. In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues. We are pleased to report that no material weaknesses were disclosed by our consideration of internal control for audit planning purposes.

This information is intended solely for the use of the School Board and management of the Errol School District and is not suitable for any other purpose.

Very truly yours,

Paul J. Mercier Jr. cpa for

The Mercier Group, a professional corporation

SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2016

For School District of ERROL, NH

SAU # 20

DUE TO THE NH DEPARTMENT OF REVENUE
Not Later Than September 1, 2016

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief,
that all of the information contained in this document is true, accurate and complete."
Per RSA 198:4-d

[Signature]
School Board Chairperson

8/15/16
Date

Superintendent of Schools: Paul Longant Date: 8/15/16

SCHOOL BOARD MEMBERS
Please sign in ink.

Stacy Smith

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL & PROPERTY DIVISION
P.O. BOX 487
CONCORD, NH 03302-0487
(603)230,5090

ERROL SCHOOL DISTRICT
Annual School Financial Report
For the Year Ending June 30, 2016

BALANCE SHEET					
		GENERAL	LUNCH	GRANTS	TRUST FUNDS
<i>ASSETS</i>					
Current Assets					
1. CASH	100	2,798.29	0.00	0.00	0.00
2. INVESTMENTS	110	34,548.02	0.00	0.00	0.00
3. ASSESSMENTS RECEIVABLE	120	0.00			
4. INTERFUND RECEIVABLE	130	4,260.87	0.00	0.00	220.00
5. INTERGOV'T REC	140	2,891.11	366.34	9,752.93	213,019.81
6. OTHER RECEIVABLES	150	0.00	0.00	0.00	0.00
7. BOND PROCEEDS REC	160				
8. INVENTORIES	170	0.00	0.00	0.00	
9. PREPAID EXPENSES	180	0.00	0.00	0.00	0.00
10. OTHER CURRENT ASSETS	190	0.00	0.00	0.00	0.00
11. Total Current Assets lines 1 - 10		44,498.29	366.34	9,752.93	213,239.81
LIAB & FUND EQUITY					
Current Liabilities					
12. INTERFUND PAYABLES	400	0.00	366.34	4,114.53	0.00
13. INTERGOV'T PAYABLES	410	0.00	0.00	0.00	0.00
14. OTHER PAYABLES	420	2,746.17	0.00	4,139.94	0.00
15. CONTRACTS PAYABLE	430	0.00	0.00	0.00	
16. BOND AND INTEREST PAY	440	0.00			
17. LOANS AND INTEREST PAY	450	0.00			
18. ACCRUED EXPENSES	460	2,800.38	0.00	0.00	
19. PAYROLL DEDUCTIONS	470	807.39	0.00	0.00	
20. DEFERRED REVENUES	480	0.00	0.00	1,498.46	
21. OTHER CURRENT LIAB	490	0.00	0.00	0.00	0.00
22. Total Current Liabilities lines 12 - 21		6,353.94	366.34	9,752.93	0.00
Fund Equity					
Nonspendable:					
23. RESERVE FOR INVENTORIES	751	0.00	0.00	0.00	
24. RESERVE FOR PREPAID EX	752	0.00	0.00	0.00	
25. RESERVE FOR ENDOWMEN	756	0.00	0.00	0.00	20,491.46
Restricted:					
26. RESERVE FOR ENDOWMEN	756	0.00	0.00	0.00	0.00
27. RESTRICTED FOR FOOD SERVICE			0.00		
28. UNSPENT BOND PROCEEDS					
Committed:					
29. RESERVE FOR CONTINUING	754	0.00	0.00	0.00	0.00
30. RESERVE FOR AMTS VOTE	755	1,000.00	0.00	0.00	
31. RESERVE FOR ENCUMBRA	753	0.00	0.00	0.00	0.00
32. UNASSIGNED FUND BALANCE RETAI		10,000.00			
Assigned:					
33. RESERVED FOR SPECIAL P	760	0.00	0.00	0.00	192,748.35

ERROL SCHOOL DISTRICT
Annual School Financial Report
For the Year Ending June 30, 2016

		GENERAL	LUNCH	GRANTS	TRUST FUNDS
34. RESERVE FOR ENCUMBRA	753	0.00	0.00	0.00	0.00
35. UNASSIGNED FUND BALA	770	27,144.35
36. Total Fund Equity lines 23-35		38,144.35	0.00	0.00	213,239.81
37. TOT LIAB & FUND EQUITY lines 22		44,498.29	366.34	9,752.93	213,239.81
REVENUES	
Revenue From Local Sources	
1. Total Assessments	1100-1119	244,749.00	0.00	0.00	0.00
2. Tuition from All Sources	1300-1399	0.00	0.00
3. Transportation Fees from All Sources	1400-1499	0.00	0.00
4. Earnings on Investments	1500-1599	118.34	0.00	0.00	151.61
5. Food Services Sales	1600-1699	8,860.80
6. Other Revenue from Local Sources	1700-1999	7,644.52	910.00	0.00	0.00
7. Total Local Non-Tax Revenue Lines 2-6		7,762.86	9,770.80	0.00	151.61
8. Total Local Revenue Lines 1 & 7		252,511.86	9,770.80	0.00	151.61
Revenue from State Sources	
UNRESTRICTED GRANTS-IN-AID	
9. Adequacy Education Grant	3111	14,426.00
10. Statewide Enhanced Education	3112	186,868.00
11. Shared Revenues	3119
12. Other (Specify)	3190-3199	0.00	0.00	0.00	0.00
13. Total Unrestricted Grants-in-Aid 9-12		201,294.00	0.00	0.00	0.00
RESTRICTED GRANTS-IN-AID	
14. School Building Aid	3210	0.00
15. Kindergarten Building Aid	3215	0.00
16. Kindergarten Aid	3220	0.00
17. Catastrophic Aid	3230	0.00
18. Vocational Education	3241-3249	0.00	0.00
19. All Other Restricted Grants-in-Aid	3250-3299	0.00	160.20	0.00	0.00
20. Total Restricted Grants-in Aid (Lines 14-19)		0.00	160.20	0.00	0.00
21. Grants-in-Aid Through Other Programs	3700	0.00	0.00	0.00
22. Revenue In Liew of Taxes	3800	0.00	0.00
23. Total Revenue from State Sources Lines 9-22		201,294.00	160.20	0.00	0.00
Revenue From Federal Sources	
24. Unrestricted Grants-In-Aid	4100-4299	0.00	0.00	0.00
RESTRICTED GRANTS-IN-AID	
25. Restricted Grants-in-Aid Direct from Federal Gov't	4300-4399	0.00	15,267.28
26. Restricted Grants-in-Aid from State Sources	4500-4599	665.86	3,463.89	8,252.69
27. Other Revenue for /on Behalf of Federal Gov't	4700-4999	0.00	0.00	0.00
28. Federal Forest Land Distribution	4810	8,778.95
29. Total Revenue from Federal Gov't (Lines 25-28)		9,444.81	3,463.89	23,519.97

ERROL SCHOOL DISTRICT
Annual School Financial Report
For the Year Ending June 30, 2016

		GENERAL	LUNCH	GRANTS	TRUST FUNDS
Other Financing Sources	
30. Sale of Bonds and Notes	5100-5139	0.00
31. Reimbursement Anticipation N	5140	0.00
Interfund Transfers	
32. Transfer from General Fund	5210	11,288.08	0.00	16,000.00
33. Transfer from Special Revenue	5220-5229	0.00	0.00	0.00	0.00
34. Transfer from Capital Projects	5230-5239	0.00	0.00	0.00	0.00
35. Transfer from Capital Reserve I	5251	0.00	0.00	0.00
36. Transfer from Trust Funds	5252-5253	0.00	0.00	0.00
37. Compensation for Loss of Fixed	5300-5399	0.00	0.00	0.00
38. Capital Lease/Lease Purchases	5500-5600	0.00	0.00	0.00
39. Total Other Financing Sources (Lines 30-38)		0.00	11,288.08	0.00	16,000.00
40. Total Revenue & Other Financing Sources		463,250.67	24,682.97	23,519.97	16,151.61
EXPENDITURES	
Instruction	
1. Regular Programs	1100-1199	222,971.23	13,157.42
2. Special Programs	1200-1299	6,394.84	4,636.40
3. Vocational Programs	1300-1399	0.00	0.00
4. Other Instructional Programs	1400-1499	0.00	0.00
5. Non-Public Programs	1500-1599	0.00	0.00
6. Adult & Community Programs	1600-1899	0.00	0.00
7. Total Instructional Expenditures (Lines 1-6)		229,366.07	0.00	17,793.82	0.00
Support Services	
8. Student Services	2100-2199	30,494.25	0.00
9. Instructional Staff	2200-2299	516.81	3,818.29
10. General Administration - SAU	2300-2399	57,506.40	0.00
11. School Administration	2400-2499	59,964.73	0.00
12. Business	2500-2599	0.00	0.00
13. Operation/Maintenance of Plant	2600-2699	30,674.26	0.00
14. Student Transportation	2700-2799	19,000.00	0.00
15. Centralized Services	2800-2899	0.00	0.00
16. Other Support Services	2900-2999
17. Food Service Operation	3100-3199	24,682.97
18. Total Support Services (Lines 8-17)		198,156.45	24,682.97	3,818.29	0.00
Other Outlays	
19. Facility Acquisition & Construction	4000-4999	0.00	0.00
20. Debt Service - Principal	5110	0.00	0.00
21. Debt Service - Interest	5120	0.00	0.00
Other Financing Uses	
22. Transfer to General Fund	5210	0.00	0.00	0.00
23. Transfer to Food Service (Special)	5220-5221	11,288.08	0.00

ERROL SCHOOL DISTRICT
Annual School Financial Report
For the Year Ending June 30, 2016

		GENERAL	LUNCH	GRANTS	TRUST FUNDS
24. Transfers to All Other Special F	5222-5229	0.00
25. Transfer to Capital Projects Fu	5230-5239	0.00	0.00
26. Transfer to Capital Reserves	5251	5,028.44
27. Transfer to Expendable Trust F	5252	11,123.17
28. Transfer to Nonexpendable Tr	5253	0.00
29. Transfer to Fiduciary Fund	5254	(151.61)
30. Allocation to Charter Schools	5310	0.00	0.00
31. Allocation to Other Agencies	5390	0.00	1,907.86
32. Total Other Outlays and Financing Uses		27,288.08	0.00	1,907.86	0.00
33. Total Expenditures for All Purposes (Li		454,810.60	24,682.97	23,519.97	0.00
AMORTIZATION OF LONG TERM DEBT					
For the Fiscal Year Ending on June	(1)	(2)	(3)	(4)	(6)
REPORT IN WHOLE DOLLAR	DEBT 1	DEBT 2	DEBT 3	DEBT 4	TOTAL
Length of Debt (yrs)	0	0	0	0
Date of Issue (mm/yy)	0	0	0	0
Date of Final Payment(mm/yy)	0	0	0	0
Original Debt Amount	0.00	0.00	0.00	0.00
Interest Rate	0.00	0.00	0.00	0.00
Principal at Beginning of Yr	0.00	0.00	0.00	0.00	0.00
New Issues This Year	0.00	0.00	0.00	0.00	0.00
Retired Issues This Yr	0.00	0.00	0.00	0.00	0.00
Remaining Principal Bal Due	0.00	0.00	0.00	0.00	0.00
Remaining Interest Bal Due	0.00	0.00	0.00	0.00	0.00
Remaining Debt(P&I) Bal Due	0.00	0.00	0.00	0.00	0.00
Amount of Prin to be Paid Next Fis	0.00	0.00	0.00	0.00	0.00
Amount of Interest to be Paid Next	0.00	0.00	0.00	0.00	0.00
Total Debt (P&I) to be Paid Next F	0.00	0.00	0.00	0.00	0.00



ERROL SCHOOL DISTRICT CALENDAR

2017-2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
August 2						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
September 20						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sun	Mon	Tue	Wed	Thu	Fri	Sat
October 20						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
November 19						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
December 16						
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
January 21						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8/28- 8/29 Staff Inservice Days
 Wed, Aug 30 First Day of School
 Mon., Sept 4 Labor Day
 Fri., Oct. 6 NC Inservice Day
 Mon., Oct. 9 Columbus Day
 Fri, Nov 10 Veterans Day (Observed)
 11/22 (1/2)-11/23-24 Thanksgiving Recess

Sun	Mon	Tue	Wed	Thu	Fri	Sat
February 17						
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
March 20						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sun	Mon	Tue	Wed	Thu	Fri	Sat
April 16						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
May 22						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
June 7						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Total School Days:
180

12/25 - 1/1
 Mon., Jan 15
 M-F-2/26-3/2
 M-F- 4/23-27
 Mon., May 28
 Fri., June 8
 Mon., June 11

Christmas Vacation
 Martin Luther King Jr Day
 Winter Vacation
 Spring Vacation
 Memorial Day
 BHS/GHS GRADUATION (T)
 Last Day 1/2 day Students

☐ 1/2 Day Students/1/2 Staff Inservice Day (T) Tentative Make-Up Days - June 12- June 25

